

**Fenwick Homeowners Association  
Board of Directors Monthly Meeting Minutes**

**Date: June 15, 2020**

**Members Present:** Robert Feinberg, Emily Garman, Lisa Sutliff, Angela Koenig, Harvey Jones, Will Hart, Tom Fiordelisi

**Members Absent:** Scott Monetti, Loreanne Cowan

**Guests:** Angela Diaz

Meeting Called to order at 7:05 p.m.

**Guest Comments:** Resident Angie Diaz discussed the pool rule requiring children under the age of 16 to be accompanied by an adult. She wants her 13-1/2-year-old son to be able to go to the pool by himself. The Board discussed that it is a rule required by Fenwick's insurance company if a pool has no lifeguards. She and the Board discussed the role of pool monitors and lifeguards.

**May 20, 2020 Meeting Minutes: Jones moved to approve minutes as presented; Fiordelisi seconded; the motion carried 6-0.**

**Old Business:**

Playground, Clubhouse and pool reopened June 1, 2020 with the City of Oklahoma City's Phase 3 reopening. Board discussed city COVID Safety Guidelines as pertaining to park and clubhouse. **Sutliff moved to add a waiver form to the clubhouse rental process. Renters will agree to take responsibility for ensuring that guests practice social distancing and that there would be no more than 30 people in the clubhouse at one time. Garman seconded; 6 in favor, 1 (Fiordelisi) voted no.**

**New Business:**

**Treasurer's Report – Lisa Sutliff**

- For the month ending May 31: Operating account: \$199,201. Reserves: \$271,912. Total Assets: \$471,307. We have 34 homes with unpaid dues.

**Maintenance Report – Harvey Jones**

- Tree trimming around the neighborhood is progress.
- **Jones moved to approve a bid for \$2600 to replace concrete walkway panels that are broken between Fenwick Garden Village and Fenwick Main, Hart seconded. The motion carried 7-0.**
- Jones noted that the Iron Work near the walking gate in FGV off NW 164th needs to be fixed and will be less than \$1,000 so FMC will move forward, no Board approval required.
- Fountain on south pond has a damaged GFI and needs a replacement bubbler. Estimate is around \$300 to get that fixed.
- A street sign near the clubhouse blew down and was fixed.
- Grass in the street cracks on Ladbrooke near the pavilion is high; will have TPC do.

### **CPC Report – Jeff Andeel**

Violations report since May meeting: landscaping: 35; rubbish/debris: 13; fencing: 3; maintenance: 1; signs: 1.

### **Pool – Lisa Sutliff**

- **Sutliff moved to approve pool management contracts for Ginny Trotter and Leslie Bond at a total cost of \$5,032 for the season. Garman seconded; the motion carried 9-0.**
- The board discussed the guest policy for pool attendees, since pool attendance is low on weekdays. **Sutliff moved to allow 2 guests per household at this time, with a max capacity for the pool set at 90 (normal is 120). This applies on weekdays only (Tuesday through Friday). We will continue the policy of no guests on weekends. Koenig seconded. The motion carried 7-0.** This will be reevaluated as the summer goes on according to COVID rates and city, state and CDC guidelines.
- Sale of snacks and drinks: The pool monitors could sell pre-packaged snacks and drinks at a small profit to guests; there was discussion and consensus among board members to go ahead with this. Sales will begin soon.

### **Architectural Committee – Jeff Andeel**

- 1 Patio Extension and 1 swing set, both approved

### **Community Relations Committee – Loreanne Cowan – No Report**

- Supplies for 10 more baskets have been ordered; Loreanne is reaching out to new residents on NextDoor as well.

### **Social Committee – Angela Koenig**

- We had our first movie night in the park Saturday night; about 20 people attended.

### **Nominating Committee – Tom Fiordelisi – No Report**

**Communication Report – Emily Garman** – Garage sales were successful, even though it was very hot. May adjust placement of maps next time.

**Fiordelisi moved to adjourn the meeting at 8:46 p.m. Seconded by Sutliff. The motion carried 7-0.**

The next regular board meeting will be Monday, July 20, 2020 at the clubhouse.