

**Fenwick Homeowners Association  
Board of Directors Monthly Meeting Minutes**

**Date: February 17, 2020**

**Members Present:** Robert Feinberg, Emily Garman, Lisa Sutliff, Angela Koenig, Harvey Jones, Loreanne Cowan, Scott Monetti, Will Hart, Tom Fiordelisi

**Members Absent:** none

**Guests:** Thomas Showman

Meeting Called to order at 7:02 p.m.

Open Forum for resident comments: no comments.

Visitor Thomas Showman, an HOA attorney from the firm of Gungoll Jackson Box & Devoll, PC, made a brief presentation about his firm's services and stated that he would like to have Fenwick HOA as a client. He left a firm resume and his contact info.

**Minutes approval:**

- **January 20, 2020: Sutliff moved to approve minutes as presented; Koenig seconded; the motion carried 9-0.**

**Old Business:**

- **New Management Company** – The Syringes, who have been managing our clubhouse, are doing everything they can to help make a smooth transition to TPC. Feinberg met with them today and got a list of to-dos to complete the transition. Homeowners have reported issues gaining access to the online portal to pay dues. We were to have financial reports and a few other documents for this meeting this evening, but that did not arrive. TPC took on nine other HOAs with the same exact dues payment schedule as ours, and we were not aware of this when signing a contract.
- **1099s** – Fenwick vendors have not received 1099s yet; it was unclear whether this was the responsibility of CCMS or TPC; we are working to get them out asap.
- **City of OKC Maintenance Requests**
  - **Iron fence on 164<sup>th</sup> St.** – Refund for iron fence has been approved by the City. Have received approval for payment; need to notarize document and return to receive payment
  - **Trail repair behind Saddlecreek Way** – Monetti has followed up with the city about this; there is not a lot of progress with the city, but he is persisting.
  - **Hydrant at 168<sup>th</sup> & Fenwick Blvd.** Sutliff communicated with the city utilities dept. about replacing the broken sidewalk.
  - **169<sup>th</sup> Street at Bedford** – Monetti has also followed up with the city about this; a new department is awaiting a work order to complete more of the job.
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- **Clubhouse parking lot & dumpster corral** – The parking lot and Dumpster corral concrete work is finished. We may have the lines repainted on the rest of the parking lot, too, once we get a bid that is acceptable. **Jones moves to spend up to \$750 on the repaint the lines on the existing parking lot and handicap spaces to match the new concrete lines; Fiordelisi seconded; the motion carried 9-0.**

#### **New Business:**

- **Clubhouse Rule Updates** – Tabled. Monetti will work on wording and propose at the next meeting.
- **Councilman Stonecipher visit** – Garman emailed Ward 8 Councilman's representative, requesting that he attend a meeting of Fenwick homeowners, particularly to address concerns about the poor quality of the main road into Fenwick.
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- **UCO Big Event** – Garman will apply to have a few students come out and clean our playground equipment.

#### **Treasurer's Report – Lisa Sutliff**

- No financial report provided by TPC for January.
- Discussed when late fees will be imposed.

#### **Maintenance Report – Harvey Jones**

- No new reports of beavers
- Pavillion roof repair – this has been tabled for a while, because the boards required are not standard lumber; but it also may be that we just need to replace the entire roof.
- Spring cleanup – Bowman completed it but we have not yet been billed
- Jones did send a note to Bowman about making different choices for flower beds
- Grass missing in Fenwick Garden Village field – There are no solutions for this other than to drill a well and install a sprinkler system.
- Iron gates along 164<sup>th</sup> needs some paint and brushing and touchup repairs
- Broken sign at Fenwick park; a new sign will cost \$100  
Jones moved to approve a bid from Bowman for Creek cleanup from Penn all the way past the Pavilion along the nature trail, and in the far north common area, at a cost of \$3,000. The motion passed unanimously via email on 1/24/2020.

#### **CPC Report – Jeff Andeel**

- 2 Violations for January: 1 for vehicle parking and 1 for maintenance.

#### **Pool – Will Hart**

- No report

#### **Architectural Committee – Jeff Andeel – 1 new roof requested**

### **Community Relations Committee – Loreanne Cowan**

- Cowan presented a final version of the sample basket that the welcome committee would give to new residents. It contains useful supplies with information about the neighborhood and HOA. She has three other residents interested in helping with the new committee. She has 11 baskets made and ready to go.

### **Social Committee – Angela Koenig**

- The committee met and has an activity planned for every month starting in April. Events for adults, children and families. The Easter Egg Hunt will be the next event on April 11, the day before Easter.

### **Nominating Committee – Tom Fiordelisi – No Report**

### **Communication Report – Emily Garman**

- TPC will arrange credit card payment for website hosting and domain. Auto-renews in March.
- Will add new board members to the Google Drive
- Daniel Syring will continue to host our security system/cameras for the clubhouse on his server for no charge as long as he is a resident of Fenwick.

Fiordelisi made a motion to adjourn the meeting at 8:33 p.m. Seconded by Hart. The motion carried 9-0.

The next regular board meeting will be Monday, March 16, 2020.