

**Fenwick Homeowners Association
Board of Directors Monthly Meeting Minutes**

Meeting was held virtually via Zoom video conference. Login details were provided to residents in the agenda prior to the meeting.

Date: July 20, 2020

Members Present: Robert Feinberg, Emily Garman, Lisa Sutliff, Angela Koenig, Harvey Jones, Tom Fiordelisi, Scott Monetti, Loreanne Cowan

Members Absent: Will Hart

Guests: Carrie Shockley, Angela Diaz

Meeting Called to order at 7:11 p.m.

Guest Comments: Resident Angie Diaz expressed her interest in having amenities for older children in Fenwick such as a basketball or volleyball court. The board invited her to put together a package with research, costs, etc. for any amenities she would like, and bring it to the board so the residents can vote on it.

June 2020 Meeting Minutes: Fiordelisi moved to approve minutes with changes as presented; Cowan seconded; the motion carried 8-0.

Old Business:

The HOA's insurance company confirmed that we must keep the age limit at 16 for residents to visit the pool alone. We could lose our coverage if we violate our policies by allowing younger children to come to the pool alone. Unless something changes, we will keep our 16 years age requirement to adhere to our policies.

New Business:

Pond Stocking – Robert was told by the Fenwick Garden Village HOA that the OK Dept of Fish and Wildlife will stock ponds (even private ponds) for free. We have always paid to have our pond stocked. The maintenance committee will inquire if it's a viable option.

Annual Meeting discussion – The board discussed the possibility of having the Fenwick HOA annual meeting in November, and how we can do that being conscious of Covid-19, social distancing and safety. Fiordelisi will be responsible for looking into venues and exploring options so we can notify residents in a timely manner.

Rules & Bylaws discussion – A committee will meet for an annual review of our rules and bylaws in order to propose any changes to the residents at the annual meeting. Cowan, Feinberg and Sutliff will participate.

Management/Town Square software – Carrie Shockley

TownSq is a new app that our management company is using. Residents can login at any time to view their accounts or pay dues. Board members can see financials and other

documents any time. Residents all should have received an email and/or letter in the mail with information and their login information. We will also link this on our website.

Will Hart officially has resigned from the HOA board as of tonight as he will close on the sale of his house at the end of July.

Treasurer's Report – Lisa Sutliff

- As of July 20: Operating account: \$174,157.36. Reserves: \$271,968. Total Assets: \$446,125.36. We have 18 homes owing full dues, and 9 that owe a partial amount.
- The Property Center has paid our taxes for 2019.
- The budget committee of the treasurer and 3-5 homeowners will prepare the 2021 budget before the annual meeting. The Board discussed possible committee members.

Maintenance Report – Harvey Jones

- The pavilion is still in need of pretty major repairs.
- Are replacing a few rusted iron posts in the exterior wall on 164th near the Garden Village exit. Have found a few more posts on 164th near the ungated entrance that also need to be replaced.
- Sprinkler system – another leak near the clubhouse was repaired
- Broken concrete sidewalk panels in the Garden Village field have been replaced, within budget
- Tree limb removal along creek is completed
- Replaced a light at the Western entrance, which was broken/damaged by falling tree limb
- We are discussing a contract with Bowman Brothers for mowing/landscaping next year
- Sutliff said Clubhouse repairs are complete, including gutters cleaned, all exterior lights replaced and 2 vent boxes fixed
- Do we want to consider power-washing or somehow cleaning the playground equipment and the front of the clubhouse? TPC will get a quote.
- The fountain in the west pond needs work. **Jones moved, via email, to contract with Turnpro Aquatics to replace the west fountain motor, at an estimated cost of 1555.30. Sutliff seconded. The motion carried, via email voting between July 30 and Aug. 3, 8-0.**

CPC Report

TPC is responsible for violation reporting and letters issued. Violations report since June meeting: Rubbish and debris: 9; Landscaping: 3; Vehicle Parking 2; Animals and Pets: 1; Unsightly: 1.

Pool – Lisa Sutliff

- Season is going well; Frogs swim team is having a final party July 20. Lap swim is going well. An average of about 98 people visit the pool each day (not at the same time). Monitors are doing well; there is one monitor on duty per shift.
- Concessions – We discussed at our last meeting selling concessions at the pool. We would have to pay sales tax to the state; so we will not sell concessions at this time.

Architectural Committee – Jeff Andeel

- 1 new garage door, approved

Community Relations Committee – Loreanne Cowan

- Loreanne has delivered a couple of welcome baskets; she’s not getting closing lists from TPC, so requested that she and Carrie work something out so she can get those on a timely basis to welcome new residents.

Social Committee – Angela Koenig

- Considered doing a pool party, but it will be hard to social distance. We may do another movie night in August.

Nominating Committee – Tom Fiordelisi – Several names were discussed as potential new board members.

Communication Report – Emily Garman

Will upload minutes for 2020 to the Google Drive.

Fiordelisi moved to adjourn the meeting at 8:36 p.m. Seconded by Sutliff. The motion carried 7-0.

The next regular board meeting will be Monday, August 17, 2020 via zoom; attendance details will be provided in the agenda for the open meeting.