

**Fenwick Homeowners Association
Board of Directors Monthly Meeting Minutes**

Date: April 18, 2022

Location: Fenwick Clubhouse

Directors Present: Robert Feinberg, Scott Monetti, Lisa Sutliff, Claire Wilkerson, Russell Quesenberry, Phillip Nokes, Richard Harris, Shawna Aldridge

Directors Absent: None

Guests: None

President Feinberg called the meeting to order at 7:02pm.

Open Forum: None

Prior Meeting Minutes: Quesenberry made a motion, seconded by Harris to approve minutes of the Board meeting on March 21, 2021. Motion passed, 8-0.

OLD BUSINESS:

Speeding Sign: Monetti is researching options. Decided on a location for the speeding sign. Will also inquire about a “Slow, Children Playing” sign.

Playground Inspection: Happening the week of March 21st.

NEW BUSINESS:

Landscaping Committee Proposal: Lisa Sutliff

- We will ask landscaping vendor to provide three options for the median at the Pennsylvania entrance. Options will be sent to the residents in a survey. At the end of the survey there will be space to leave your contact information if you want to be a part of landscaping decisions in the neighborhood. Sutliff proposed the creation of an ad hoc Landscaping Committee of residents to advise the Board on the appropriate species and location(s) for the planting of new trees. We hope residents that have a knowledge of gardening and trees will participate to benefit their neighbors and improve the community.

REPORTS:

Treasurer's Report – Lisa Sutliff

- Bank account report as of March 31, 2022: Operating account: \$255,305. Reserve account: \$301,270. Total assets: \$556,575.
- A \$50 late fee has been assessed to homeowner accounts with unpaid dues.
- Each year the Budget Committee determines a specific amount of annual dues to be allotted to the Reserve account for upcoming “replacement” expenses. Sutliff made a motion, seconded by Wilkerson, to transfer the 2022 budgeted amount of \$40,152.50 from the Operating account to the Reserve account. Motion passed unanimously.

Maintenance Committee Report – Russell Quesenberry

- Received quote for adding riprap rock to drainage issues areas and removing 2 trees and clear drainage area of debris. Scott motions to accept the \$15,560.80 (plus tax if needed) quote, Wilkerson seconded. Motion passed, 8-0.
- Going to get more quotes for our brick fence replacement costs.
- Nokes motioned to go ahead and replace the one panel by Farmington Way for \$3,800 (plus tax if needed) that is a safety hazard, Sutliff seconded the motion. Motion passed 8-0.

Social Committee – Shawna Aldridge

- Bingo was a lot of fun, but not a big turnout, unfortunately.
- Easter had a great turnout!
- Upcoming events:
 - June 18 – Camp with Dad
 - July 16 – Pool Party
 - September 23 – Dessert Potluck
 - October 22 – Halloween movie in the Park
 - November 12 – Chili Cook-Off
 - December 17 – Breakfast with Santa

Community Preservation Committee – Responsible for rules enforcement and violation letters in the ungated and east Gated HOA areas.

- 48 Violation letters were mailed since the last meeting:
 - 34 Landscaping
 - 11 Rubbish & Debris
 - 2 Vehicle Parking
 - 1 Noise
- Sutliff added homeowner email addresses to the SmartWebs violation system. Beginning this week homeowners will receive violation notices immediately via email, in addition to the USPS letters mailed from the third-party, out-of-state provider.

Architectural Committee – Robert Feinberg, Committee member

- None to report.

Pool – Shawna Aldridge

- The Board voted unanimously by email on March 29 to purchase new pool chaises (furniture) at a cost up to \$1,800 to replace broken/worn furniture disposed of last year.
- Received a quote to replace the pool house's rotted double doors and will be getting another quote soon. Board will compare the quotes and vote by email for efficiency of time.
- Pool opens May 28, 2022.

Nominating Committee – Robert Feinberg

- No report.

Communication Report – Lisa Sutliff

- Three emails were sent to residents to promote the recent social events.
- The website is up to date.

OHER BUSINESS:

Nokes moved to adjourn the meeting, which was seconded by Harris. The motion carried and the meeting adjourned at 8:22pm.

The next regularly scheduled board meeting will be Monday, May 16, 2022, at 7:00pm.