

**Fenwick Homeowners Association
Board of Directors Monthly Meeting Minutes**

Date: March 20, 2023

Location: Fenwick Clubhouse

Directors Present: Robert Feinberg, Lisa Sutliff, Phillip Nokes, Shawna Aldridge

Directors Absent: Russell Quesenberry, Pat Fowler

Guests: Duane Jones

President Feinberg called the meeting to order at 7:05 p.m.

Prior Meeting Minutes: Sutliff made a motion, seconded by Aldridge, to approve minutes of the Board meeting on Feb. 20, 2023. Motion passed.

OLD BUSINESS:

Perimeter Brick Wall Replacement – Robert Feinberg

The contractor cleaned up a couple of areas and have made good progress. No update on column tops.

Speed Humps/Signs program with City of OKC – Lisa Sutliff

The City of Oklahoma City has modified its speed abatement program to co-pay with neighborhoods for speed humps and driver feedback signs in residential areas. Sutliff got signatures from homes on Fenwick Blvd. where there is strong support for a speed hump near the 165th Court intersection. She plans to visit homes on 169th Street next weekend if weather permits.

NEW BUSINESS:

City of OKC Street Resurfacing – Lisa Sutliff

The City of Oklahoma City began resurfacing all streets in the ungated area of Fenwick early this month. They are beginning with the streets in the northeast corner and Wales Green. The last streets will be the main thoroughfares of 169th Street and Fenwick Blvd. The contractor provided a basic schedule through the end of the month, which will be emailed to residents and shared on social media this week. Nokes will contact OKIE 811 to ask if they can mark the water and electricity lines in the street medians per the contractor's request. He warned of residents parking on the street when crews are trying to repair the roads.

REPORTS:

Treasurer's Report – Lisa Sutliff

- Bank account report as of Feb. 28, 2023: Operating accounts: \$228,555. Reserve account: \$128,175. Total Assets: \$356,730.
- The dues payment deadline was March 1, and a \$50 late fee will be applied to unpaid accounts. The management company, Neighborhood Services Corp., will mail three statements to the unpaid accounts in the coming months.
- A small claims court hearing for five of six homeowners with unpaid dues accounts was held March 9. Two accounts are now paid, one is beginning a payment plan. The HOA has judgments against two others. The court date for the sixth account will be held in April, in partnership with Fenwick Gated HOA.

Maintenance Committee – Russell Quesenberry, Chair

- No update in Quesenberry's absence.

Social Committee – Shawna Aldridge, Committee member

- A committee chair is needed.
- Aldridge is planning the Easter egg hunt to be held April 8.

Community Preservation Committee

Responsible for rules enforcement and violation letters in the ungated and east Gated HOA areas. 47 Violation letters were mailed since the last meeting in February: 17 landscaping, 4 rubbish & debris, 3 signs, 3 vehicle parking, 3 sports equipment, 2 unsightly, 1 decorations, 1 land-structures and 1 maintenance. The board approved issuing two fines.

Architectural Committee – Robert Feinberg, Committee member

No Architectural Review Board requests have been submitted since the last meeting.

Pool – Shawna Aldridge, Chair

A Palo Verde neighborhood resident asked if they can join Fenwick’s swim team. Nokes said they can pay full dues. There could be an insurance concern as well. The request was not approved.

Nominating Committee – Robert Feinberg, Chair

Have three current vacancies. Feinberg introduced Duane Jones, a prior board member who has volunteered to rejoin the board. Nokes made a motion, seconded by Aldridge, to appoint Jones for the term of 2023 to 2025. Motion passed.

Communication – Lisa Sutliff, Chair

An email will be sent to residents about the city’s road resurfacing timeline, a warning about parking on the street during repairs, Easter egg hunt, weekly yoga classes, pool monitor hiring, board vacancies and social committee chair opening.

Rules Committee – Robert Feinberg, Chair

Feinberg met with Heather Mayes and Robert Khouri who volunteered to work on a revision to the covenants. He reviewed with them the revision process and multiple versions of the covenants. The group will meet again in May.

A resident visited the meeting to report the Little Free Library on the trail behind Saddlecreek Way was recently broken and is lying in the creek.

There being no other business, Nokes made a motion, seconded by Aldridge, to adjourn the meeting. Motion passed and Feinberg adjourned the meeting at 8:00 p.m.

The next regularly scheduled board meeting will be Monday, April 17 at 7 p.m. at the Clubhouse.