

# Fenwick Homeowners Association

## Board of Directors Monthly Meeting Minutes

**Date:** October 19, 2020

**Location:** Fenwick HOA Clubhouse, 16801 Fenwick Boulevard

**Directors Present:** Robert Feinberg, Thomas Fiordelisi, Lisa Sutliff, Harvey Jones, Duane Jones, Angela Koenig, Loreanne Cowan. Scott Monetti attended via telephone

**Directors Absent:**

**Members Present:** Ms. Michele Anderson and Mr. Bilaal Minhas

### A. Call to Order:

Mr. Robert Feinberg called the meeting to order at 7:04 p.m.

### B. Open Forum:

Ms. Anderson asked the Board for the correct procedure to cut trees on her property. Mr. Minhas was introduced as a prospective member of the Board.

### C. Minutes:

The minutes from the September 21, 2020 meeting were reviewed. Ms. Loreanne Cowan moved that the minutes be approved as written, Ms. Angela Koenig seconded the motion. The motion carried without opposition.

### D. Old Business:

1. **Annual Meeting:** Mr. Tom Fiordelisi announced that North Church, 1601 N. Memorial Road, is confirmed for the Fenwick HOA (“HOA”) annual meeting at 7:00 p.m., November 10, 2020. The notifications to the members were mailed in October 2020. Logistics and check-in procedure was discussed as well as the need for member volunteers.
2. **Rules & Bylaws:** Mr. Robert Feinberg announced that the committee had completed the review of the Rules of the HOA. After some discussion it was affirmed that all suggested changes were grammatical or for clarification purposes and no member approval was necessary.

### E. New Business: None

### F. Reports:

1. **Management Company: Representative: None**
  - a. No representative of the management company was present.
2. **Treasurer: Committee Member/Officer: Ms. Lisa Sutliff**
  - a. Bank account balances as of September 30, 2020: Operating accounts were \$90,164, Reserve accounts were \$272,138. September financial reports were received from the management company and distributed to the Directors on October 15, 2020.
  - b. Accounts Receivable (“A/R”) was reported to be just under \$15,000

- 3. Maintenance Committee: Committee Member/Officer: Mr. Harvey Jones**
  - a. Mr. Harvey Jones reported that the repair of the iron gates on Fenwick Boulevard should be completed this week. Mr. Jones further reported that the sprinkler system had been inspected and necessary repairs addressed. The bid received from Bowman Landscaping was the best bid for the replacement of the bald cypress trees within the amount by the Board at the last meeting.
  - b. Mr. Harvey Jones recommended that there be some blading done to the common areas associated with the placement of the bald cypress trees. Mr. Harvey Jones motioned that up to \$1,500 be spent on said blading. Mr. Thomas Fiordelisi seconded the motion. Motion carried with no opposition.
  - c. Mr. Harvey Jones recommended that two (2) trees be removed from the walking trail to the east of Fenwick Boulevard. Mr. Harvey Jones motioned that up to \$2,500 be approved for removal of these two (2) trees. Mr. Thomas Fiordelisi seconded the motion. Motion carried with no opposition.
- 4. Community Preservation Committee: Committee Member/Officer: Mr. Robert Feinberg**
  - a. CPC has sent out 24 letters since the September 21, 2020 Board meeting. Said letters were: 16 Rubbish and Debris, 4 Landscaping, 1 Animals and Pets, 1 Sports Equipment, 1 Maintenance and 1 Vehicle Parking.
- 5. Pool Committee: Committee Member/Officer: Ms. Lisa Sutliff**
  - a. Nothing to report since the pool has been closed since the September 2020 Board meeting.
- 6. Architectural Review Board (“ARB”): Committee Member/Officer: Mr. Robert Feinberg**
  - a. ARB has approved applications for 1 roof, 1 patio and 1 gazebo.
- 7. Community Relations Committee: Member/Officer: Ms Loreanne Cowan**
  - a. One (1) Welcome Basket was delivered this month.
  - b. Small Business/Craft Fair was reported to of been a less than desired success. There were seven (7) vendors that participated. Ms. Cowan said the prevailing thought was to attempt holding the Fair sometime in the spring of 2021.
- 8. Social Committee: Committee Member/Officer: Ms Angela Koenig**
  - a. Movie Night in the Park, was a success. Approximately 70 residents attended.
  - b. Ms. Koenig reported that the committee is working towards a social event for the December 2020.
- 9. Nominating Committee: Committee Member/Officer: Mr. Thomas Fiordelisi**
  - a. The Nominating Committee introduced Mr. Bilaal Minhas as a prospective Board member.
- 10. Communication Committee: Committee Member/Officer: Ms. Lisa Sutliff**
  - a. The website is up to date.
  - b. All Annual Meeting information has been posted to the Fenwick HOA website.

**G. Other Business:**

Ms. Lisa Sutliff updated the Board on the status of the vicious dog in Fenwick Gated.

- H. Adjournment:** There being no more regular business to be brought before the Board of Directors, a motion was made by Mr. Harvey Jones to adjourn the meeting. Motion was seconded by Mr. Thomas Fiordelisi. Motion passed with none opposing. Meeting adjourned at 8:20 p.m.

## **Certification**

The undersigned hereby certifies that the foregoing minutes were adopted by the Board of Directors of the Fenwick Home Owners Association at a meeting duly called and held in accordance with the bylaws of the Fenwick Home Owners Association on November 16, 2020, at which a quorum was present.

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Duane K. Jones, Secretary