

**Fenwick Homeowners Association  
Board of Directors Monthly Meeting Minutes**

**Date:** October 18, 2021

**Location:** Fenwick Clubhouse

**Directors Present:** Robert Feinberg, Tom Fiordelisi, Lisa Sutliff, Phillip Nokes, Russell Quesenberry

**Directors Absent:** Shawna Aldridge, Scott Monetti

**Guests:** None

President Feinberg called the meeting to order at 7:05 p.m.

**Open Forum:** No comments

**Prior Meeting Minutes:** Fiordelisi made a motion, seconded by Nokes, to approve minutes of the Board Meeting on September 20, 2021. Motion passed.

**OLD BUSINESS:**

**Annual Meeting Date & Location:** The 2021 Annual Meeting will be held November 8 at the Clubhouse. Notice of the meeting will be mailed to homeowners this week accompanied by a letter and budget explaining the increase in dues for 2022.

**NEW BUSINESS:** None

**REPORTS:**

**Treasurer's Report – Lisa Sutliff**

- As of Sept. 30, 2021, Fenwick HOA has \$64,393 in operating funds and \$310,289 in reserve funds. After payment to Bowman Brothers for outstanding August-Sept. invoices, the actual operating fund balance is \$46,794.
- 2022 Budget: After discussion between the Budget Committee and Board of Directors, the Board unanimously approved the 2022 Budget via email on Sept. 30-Oct. 1. Annual dues to homeowners will be \$440 in 2022. Sutliff posted the detailed budget on the Clubhouse bulletin board Oct. 2<sup>nd</sup>. The 2021 expenses and 2022 budget will be discussed at the Annual Meeting on Nov. 8.
- Reserve funds need to be transferred to the operating account to cover several small replacement projects since November 2020. It included planting of 10 trees, and replacement of nine iron fence posts and a few smaller items. Sutliff made a motion, seconded by Quesenberry, to transfer \$9,102.50 from reserve funds to operating funds. Motion passed.
- Management: Neighborhood Services Corp. became the management company for Fenwick HOA on October 1. The bank funds were transferred to Pacific Premier Bank and committee checkbooks provided to Maintenance Chair Quesenberry and Social Chair Aldridge.

**Maintenance Committee Report – Russell Quesenberry, Chair**

- Bowman Brothers submitted a proposal to complete a major trimming and haul-off of limbs in the park by 169<sup>th</sup> and Fenwick Blvd. and at the Pennsylvania entrance. It also includes removal of one tree at the Gated entrance across from the clubhouse. Nokes made a motion, seconded by Fiordelisi, to approve the bid for cleanup at a cost of \$5,975. Motion passed.
- Maintenance Committee has a bid from Bowman Brothers to plant new trees, so it will discuss possible planting locations for a future proposal to the Board.

- The old, diseased tree overhanging the pavilion and property adjacent to it on Saddlecreek Way was removed.

**Community Preservation Committee** – Responsible for rules enforcement and violation letters in the un gated and east Gated HOA areas.

- 11 Violation letters were mailed since the last meeting: 2 yard/landscaping, 1 trash cans, 4 signs, 3 parking, 1 unsightly.

**Architectural Committee – Robert Feinberg, Committee member**

- No Architectural Review Board requests have been submitted since the last meeting. One inquiry was answered about holiday lights.

**Pool – Lisa Sutliff, Chair**

- The sand in both pool filters was replaced this month.
- The doors and doorframe on the pump room need to be replaced as they have rotted and become difficult to use for several years. Issue tabled until funds are available.

**Social Committee – Shawna Aldridge, Chair**

- No report due to absence

**Nominating Committee – Tom Fiordelisi, Chair**

- Two current Director seats remain open for volunteers.
- Three Director terms, which are three years each, are up for election at the annual meeting in November. The seats are currently held by Fiordelisi and Sutliff with one vacancy. Fiordelisi said he does not plan to run for re-election.

**Communication Report – Lisa Sutliff, Chair**

- The website and clubhouse bulletin board are updated. An email to residents is planned for approximately Nov. 1 as a reminder of the annual meeting and management change.

Fiordelisi made a motion, seconded by Sutliff, to adjourn the meeting. Motion passed and the meeting adjourned at 7:55 p.m.

The next regularly scheduled board meeting will be Monday, November 15, 2021, at 7 p.m.