

**Fenwick Homeowners Association
Board of Directors Monthly Meeting Minutes**

Meeting was held virtually via Zoom video conference. Login details were provided to residents in the agenda prior to the meeting.

Date: August 17, 2020

Members Present: Robert Feinberg, Lisa Sutliff, Angela Koenig, Harvey Jones, Tom Fiordelisi, Scott Monetti, Loreanne Cowan, Emily Garman

Members Absent: none

Guests: Duane Jones

Meeting called to order at 7:03 p.m.

Open Forum: No residents were in attendance.

July 2020 Meeting Minutes: Fiordelisi moved to approve minutes with changes as presented; Koenig seconded; the motion carried 8-0.

Community Relations Committee – Loreanne Cowan

- Six welcome baskets were delivered to new residents.
- Cowan recommended holding a small business craft fair on Oct. 17 for residents with small or home-based businesses to promote themselves to other residents. The Board agreed with the idea and discussed logistics and promotions.

Cowan left the meeting at 7:20 p.m.

NEW BUSINESS:

Board Member Replacement:

Will Hart resigned from the HOA board at the July 20 meeting as he sold his house. Duane Jones introduced himself to the Board. He moved into the ungated area of Fenwick in July. His skills are in accounting, auditing and budgets and wants to contribute to the neighborhood.

Feinberg made a motion, seconded by Fiordelisi, to appoint Duane Jones to fill Hart's open position on the Board through Nov. 2021. Motion passed unanimously.

OLD BUSINESS:

Annual Meeting – The annual meeting is scheduled for Nov. 10 and Fiordelisi will confirm the location is secured before the meeting announcement in October.

Rules & Bylaws Committee – Feinberg has not yet scheduled the meeting.

REPORTS:

Treasurer's Report – Lisa Sutliff

- Bank account report as of Aug. 17: Operating account: \$143,871. Reserves: \$272,029.
- Sixteen delinquent accounts owing full dues.
- June & July financial reports are not yet available due to accounting software transitions at The Property Center.

- The budget committee will meet this weekend to plan the 2021 budget. Committee members are Keith McIlhaney, Angie Diaz and Sal Villagran, each representing a different area of Fenwick. New board member D. Jones was invited to attend the meeting as well.

Maintenance Report – Harvey Jones

- Are replacing rusted iron posts in the exterior wall on 164th St. near the ungated entrance.
- West fountain motor has been replaced.
- Ponds were treated for algae growth.
- Jones proposed the planting of 10 bald cypress trees at a cost of \$5,400 along the creek near the swimming pool and Garden Village entrance where cottonwood trees were previously removed. He will request a second bid.
- Sutliff said power-washing of the playground equipment, front of the clubhouse and parking lot is complete.

CPC Report – The Property Center is responsible for rules enforcement and violation letters.

- Violations report since July meeting: 32 letters mailed, yard/landscaping-14, trash cans-13, vehicle parking-3, commercial signs-2.

Pool – Lisa Sutliff

- Still an average of about 100 people visiting per day (not at same time).
- The pool season will end after Tuesday, Sept. 8.

Architectural Committee – Jeff Andeel

- 1 shed, still under review

Social Committee – Angela Koenig

- The most recent movie night was popular with approx. 90 people there.
- A picnic in the park is scheduled for Sept. 6 with food trucks, kites, fishing, etc.

Communication Report – Emily Garman

- Garman announced the sale of her home is scheduled for early Sept. so she will resign from the Board, effective Aug. 31. The Board expressed its appreciation for all of her great work to advance the association in the past few years.
- Communication – Sutliff will handle the newsletter, website and social media.
- Garage sales – Feinberg and D. Jones will coordinate the sales in September.
- Dog bags – H. Jones and Koenig will share responsibility through the end of the year.

Nominating Committee – Tom Fiordelisi

- Sutliff added an online nomination form to the website so people can volunteer to serve on the Board and submit their info prior to the annual meeting and election in November.

Fiordelisi moved to adjourn the meeting, which was seconded by Feinberg. The motion carried 8-0 and the meeting adjourned at 8:17 p.m.

The next regular board meeting will be Monday, September 21, 2020, at 7 p.m. at the Clubhouse.