

**Fenwick Homeowners Association
Board of Directors Monthly Meeting Minutes**

Date: March 15, 2021

Location: Online via Zoom

Login link provided on agenda posted to website

Directors Present: Robert Feinberg, Tom Fiordelisi, Lisa Sutliff, Duane Jones, Scott Monetti, Angela Koenig, Bilaal Minhas, Phillip Nokes

Directors Absent: None

Guests: None

President Feinberg called the meeting to order at 7:03 p.m.

Open Forum: no comments

Prior Meeting Minutes: Nokes made a motion, seconded by Koenig, to approve minutes of the Board Meeting on February 15, 2021. Motion passed.

OLD BUSINESS:

- With Loreanne Cowan's previous departure from the Board, Board members discussed who will refill each dog bag station.

NEW BUSINESS: None

REPORTS:

Treasurer's Report – Duane Jones

- As of February 28, 2021, Fenwick HOA has \$507,864.22 on deposit with \$267,169.87 being the Reserves Account.
- Annual dues deadline of Feb. 15. A \$50 late fee was assessed to overdue accounts.
- The D&O Liability Policy from State Farm for Fenwick's three HOAs will renew in May at a cost of \$2,192, which is the same as the previous year. Nokes made a motion, seconded by Minhas, to renew the State Farm D&O policy. Motion passed.
- Sutliff made a motion, seconded by Fiordelisi, to waive the dues late fee for Joanne Lynn. Motion passed.

Maintenance Committee Report – Bilaal Minhas, Chair

- Tree Debris Cleanup: Sutliff made a motion, seconded by Nokes, to hire Bowman Brothers to clear and mulch the remaining common area along the creek at a cost of \$8,675. Motion passed.
- Getting more bids to replace an electrical light structure at the Penn entrance sign.
- A small fire occurred in Garden Village greenbelt field on March 8 when Bowman Brothers was scalping the grass. It caused a spark, possibly on the sidewalk, which lit the dead grass and a pile of leftover debris limbs to catch fire. The fire department extinguished the fire.
- Koenig made a motion, seconded by Sutliff, to pay F&M Ornamental Iron \$1,845 for nine iron post tubings replaced in fall 2020 along the exterior wall at the 164th & Fenwick Blvd. entrance. Motion passed.
- Minhas will purchase replacement commercial lighted "exit" signs for the Clubhouse interior.
- Discussed plans for annual playground inspection.

Community Preservation Committee – The Property Center is responsible for rules enforcement and violation letters in the ungated and east Gated HOA areas.

- 35 Violation letters were mailed since the February meeting: 18 yard/landscaping, 11 trash cans, 2 parking, 1 sign, 1 fencing, 1 animals/pets, 1 unsightly.

Architectural Committee – Robert Feinberg, Committee member

- 2 Architectural review board requests were submitted since the February meeting: 1 gazebo and 1 roofing shingles approved.

Pool – Lisa Sutliff, Chair

- Recently met with pool managers Ginny Trotter and Leslie Bond to begin preparations.
- Maintenance is needed on the gate electrical wires, gate alignment and water fountain.
- Discussed pool monitors and the available budget.

Social Committee – Angela Koenig, Chair

- Seven social/hobby groups were created on the Nextdoor app/website based on survey responses. Residents can sign up there.
- A food truck event with outdoor games and music will be held March 20 in the park by the clubhouse.
- Easter egg hunt to be held April 3

Nominating Committee – Tom Fiordelisi, Chair

- The Board is accepting nominations to fill 1 current opening and an additional opening expected this summer.

Communication Report – Lisa Sutliff, Chair

- An emailed newsletter is planned after this meeting.
- A new “About” page was added to the website for prospective buyers and residents that need more info.

Minhas moved to adjourn the meeting, which was seconded by Nokes. The motion carried and the meeting adjourned at 8:12 p.m.

The next regularly scheduled board meeting will be Monday, April 19, 2021, at 7 p.m.

Certification

The undersigned hereby certifies that the foregoing minutes were adopted by the Board of Directors of the Fenwick Homeowners Association at a meeting duly called and held in accordance with the bylaws of the Fenwick Homeowners Association on April 19, 2021, at which a quorum was present.

Lisa Sutliff

Lisa Sutliff, Secretary