

**Fenwick Homeowners Association
Board of Directors Monthly Meeting Minutes**

Date: February 15, 2021

Location: Online via Zoom

Login link provided on agenda posted to website

Directors Present: Robert Feinberg, Tom Fiordelisi, Lisa Sutliff, Duane Jones, Scott Monetti, Angela Koenig, Bilaal Minhas, Phillip Nokes

Directors Absent: None

Guests: None

President Feinberg called the meeting to order at 7:09 p.m.

Open Forum: no comments

Prior Meeting Minutes: Koenig made a motion to approve minutes of the Board Meeting on January 18, 2021; Jones seconded; the motion passed.

OLD BUSINESS:

None

NEW BUSINESS:

Board Member Resignation and Vacancy: Loreanne Cowan submitted her resignation from the Board, effective Jan. 31, due to personal obligations. Koenig announced she would be moving this summer, so she plans to resign at that time. The By-laws state the remaining board members may select an individual to fill a Director position for the remaining term. Cowan and Koenig's terms end in November 2022. The Board is accepting nominations.

Community Relations Chair: Board members discussed who might replace dog bags and distribute welcome baskets.

REPORTS:

Treasurer's Report – Duane Jones

- As of January 31, 2021, Fenwick HOA has \$380,720.47 on deposit with \$267,118.64 being the Reserves Account.
- Annual dues deadline of Feb. 15. A \$50 late fee will be assessed to overdue accounts.
- January 31, 2021, financial report was sent to Board members on Feb. 13.
- Audit Committee: Jones is considering potential committee members.
- Discussed a recent bankruptcy by a homeowner with a delinquent account.

Maintenance Committee Report – Bilaal Minhas, Chair

- **Tree Debris Cleanup:** Only one vendor submitted a quote to clean up the remaining broken tree limbs and fallen trees from the October winter storm. Minhas made a motion, seconded by Nokes, to hire Bowman Brothers at a cost up to \$6,000 to clear: (a) debris blocking the creek and (b) tree limbs behind the Griffin Park house discussed during the last meeting. Motion passed. The committee will review plans and costs for the remaining common area along the creek.
- Getting bids to replace an electrical light structure at the Penn entrance sign.

- Discussed concern about the fountain pumps in the current extreme cold temperatures.

Community Preservation Committee – The Property Center is responsible for rules enforcement and violation letters.

- 81 Violation letters were mailed since the January meeting: 50 signs, 12 yard/landscaping, 9 trash cans, 7 parking, 1 architectural, 1 fencing, 1 animals/pets.

Architectural Committee – Robert Feinberg, Committee member

- 0 Architectural review board requests were submitted since the January meeting

Pool – Lisa Sutliff, Chair

- No report

Community Relations Committee

- No report

Social Committee – Angela Koenig, Chair

- Committee met in January to plan events for the year. The first could be a food truck event or virtual game night in March.
- Residents are invited to answer a survey about their interests and hobbies so neighbors can get to know each other in new social groups. The survey was distributed in the last newsletter and posted on social media.

Nominating Committee – Tom Fiordelisi, Chair

- The Board is accepting nominations to fill one current opening and a second opening expected this summer.

Communication Report – Lisa Sutliff, Chair

- Two emails have been sent to residents since the last board meeting.
- Website and clubhouse bulletin board are updated with new committee chairs.
- The need for new board members and committee chairs for the Community Involvement and Social committees will be included in future communications.

Fiordelisi moved to adjourn the meeting, which was seconded by Koenig. The motion carried and the meeting adjourned at 7:57 p.m.

The next regularly scheduled board meeting will be Monday, March 15, 2021, at 7 p.m.

Certification

The undersigned hereby certifies that the foregoing minutes were adopted by the Board of Directors of the Fenwick Homeowners Association at a meeting duly called and held in accordance with the bylaws of the Fenwick Homeowners Association on March 15, 2021, at which a quorum was present.

Lisa Sutliff

Lisa Sutliff, Secretary