

**Fenwick HOA Board Meeting Minutes for October 17, 2016**  
**Held at Fenwick Clubhouse, 16801 Fenwick Blvd**

**Board Members in attendance:** Bill Trimble, Harvey Jones, Jeff Andeel, Jeff Hutson, Lisa Sutliff, Tom Fiordelisi and Caroline Turan

**Absent:** Greg Blackwood and Mark Russell

**Guests:** None

**Call to order -** President, Bill Trimble at 7:02 p.m.

**Prior Minutes**

- Ms. Sutliff made a motion to approve the minutes from the September 19, 2016 board meeting. Mr. Andeel seconded the motion. Motion was approved.
- Mr. Jones made a motion to approve the minutes from the September 26, 2016 board meeting. Mr. Trimble seconded the motion. Motion was approved.

**Old Business:**

- Annual meeting will be held Monday, November 14th.
- General membership information has been mailed out to the residents. Several board members acknowledged they had already received the information packet.
- Mr. Hutson acknowledged Mr. Trimble's efforts as a board member, president and member of the maintenance committee. Several board members thanked him for his service.
- The 2017 budget has been posted at the clubhouse.

**New Business:**

- Invoice in the amount of \$254.06 from Smart web was discussed. No approval was needed for the item.
- Agenda for the annual meeting was discussed. Mr. Trimble is working on it.

**CPC Report - Jeff Andeel:**

Mr. Andeel provided a explanation of how the process works. Since the September 2016 meeting, 56 letters have been sent out. The following letters is a breakdown:

- 15 items have been closed and/complied.
- 27 trash cans
- 19 landscaping
- 4 maintenance
- 4 fencing
- 1 unsightly
- 1 sign
- 2 vehicle parking

### **Treasurer's Report - Lisa Sutliff:**

- September 2016 monthly packet.
- Ms. Sutliff made a motion to charge off the account related to 16900 Bedford Circle in the amount of \$363 plus late fees and attorney costs based on information the board had received from the collection attorney. Mr. Hutson seconded the motion. The motion was approved.

### **Architectural Committee**

- No items.

### **Neighborhood Webpage - Harvey Jones**

- Information regarding the annual meeting has been posted.

### **Maintenance Committee - Harvey Jones**

- New contract for the storage unit will need to be completed.
- We have received the insurance check for the damage to the brick wall.
- List of projects planned for 2016 and 2017, those items have started being planned.
- 2017 - 2018 contract with Bowman Brothers has been signed.

### **Social Committee - Caroline Turan**

- Halloween event scheduled for Sunday October 30, the time of the event is still trying to be settled.
- A discussion was held regarding the use of the clubhouse by the board or committee of the board. Mr. Andeel made a motion for any board sponsored event will not be charged any rental and/or deposit fee. Mr. Hutson seconded the motion. The motion was approved.

### **Nominating Committee - Mark Russell**

- No report

Next meeting would be scheduled for Monday November 21st.

Motion was made and seconded to adjourn the meeting at 8:25 p.m.