

**Fenwick HOA Board Meeting Minutes for January 18, 2016
Held at Fenwick Clubhouse, 16801 Fenwick Blvd**

Board Members in attendance: Bill Trimble, Jeff Andeel, Harvey Jones, Jeff Hutson, Tom Fiordelisi, Greg Blackwood and Lisa Sutliff

Absent: Mark Russell and Caroline Turan

Guests: None

Call to order - President, Bill Trimble at 7:01 p.m.

Prior Minutes

- It appears the prior meeting minutes for November 16, 2015 were not sent to the board for approval. Bill Trimble asked Jeff Hutson to make sure the minutes get sent out and they will be presented at the February 2016 meeting.

At this time Bill Trimble moved the meeting to new business for the election of officers for 2016.

A discussion was held regarding the various officer positions and other duties of the board members.

After a discussion, Jeff Hutson made a motion to appoint Bill Trimble President of the board for 2016. Tom Fiordelisi seconded the motion. Motion was approved by the board.

After a discussion, Bill Trimble made a motion to appoint Harvey Jones Vice President of the board for 2016. Greg Blackwood seconded the motion. Motion was approved by the board.

Prior to the election of the Secretary position, Jeff Hutson noted he planned to step down from the board when his term expired at the end of 2016. A discussion was held regarding which position Jeff Hutson could fill and be the most beneficial to the board during his remaining term.

After a discussion, Bill Trimble made a motion to appoint Jeff Hutson Secretary of the board for 2016. Harvey Jones seconded the motion. Motion was approved by the board.

After a discussion, Tom Fiordelisi made a motion to appoint Lisa Sutliff Treasurer of the board for 2016. Jeff Hutson seconded the motion. Motion was approved by the board.

Jeff Hutson noted he would work with Lisa and the bank to get the signature cards for all the respective accounts up to date.

Bill Trimble discussed the following positions to be filled by board members. He noted these were not elected positions but did offer input from the entire board.

- Clubhouse Trash - Greg Blackwood
- Bulletin Board - Bill Trimble
- Architectural Chair - Bill Trimble and Jeff Andeel would serve as a back up
- Nominating Committee - Mark Russell
- Maintenance Committee - Harvey Jones
- Community Preservation Committee - Jeff Andeel
- Webmaster - Harvey Jones
- Social Committee - Caroline Turan

CPC Report - Jeff Andeel:

Since the November 2015 meeting, the following letters were sent out:

- 1 letter sent out for FGV
- 7 letters sent out for gated
- 2 letters sent out for main.

A discussion was held regarding the mailing process to determine if there was a more efficient method for this process. After a discussion the board decided to stay with the current process.

Treasurer's Report - Jeff Hutson:

- November 2015 monthly packet.
- December 2015 monthly packet

New Business:

A discussion was held regarding the Fenwick Frogs. Jeff Hutson stated he would contact American Energy about their summer swim program.

Architectural Committee

- A discussion was held regarding the 1 application received, application was approved.

Neighborhood Webpage - Harvey Jones

- No report at the present time.

Maintenance Committee - Bill Trimble

- A discussion was held regarding various methods for clean-up projects in the community.
- The sidewalk at 164th and Fenwick Blvd was discussed. The board requested the Maintenance Committee obtain bids for the project. Maintenance will start the process and estimate for project. Bids may come after board okay of spending the funds based on safety issues.

Social Committee - Caroline Turan

The garage sale dates for 2016 were set:

- May 20 and 21
- August 26 and 27

Nominating Committee - Mark Russell

- No report

Motion was made and seconded to adjourn the meeting at 9:00 p.m.

