**Fenwick Homeowners Association**

**Board of Directors Monthly Meeting Minutes**

**Date: September 17, 2018**

**Members Present:** Jeff Andeel, Harvey Jones, Lisa Sutliff, Robert Feinberg, Divya Bhatt, Emily Garman, Caroline Turan

**Members Absent:** Greg Blackwood

**Guest**: Heather LaQuerre

Meeting called to order at: 7:00 p.m.

**August 20, 2018 Minutes approval**

* Motion by: Jeff Andeel. Seconded by: Robert Feinberg. Approval: 6-0

**Old Business:**

* Annual meeting date has been set for November 13, 2018 at West Field Elementary.
* Dog waste bag stations: Nine post stations have been ordered as well as bags.
* Fenwick sign at entrance to Fenwick from Copper Creek on Platinum Lane: Greg Blackwood is getting some sample signs for approval.
* Jeff Andeel found two more common area signs that need to be replaced behind 171st Street.

**New Business:**

* Volunteers are still needed to install the remaining sound-absorbing acoustic wall panels in the clubhouse to help lessen noise during group gatherings, including clubhouse rentals.

**Treasurer's Report – Lisa Sutliff**

* August financial report: $113,958 in operating funds; $211,173 in reserve funds, total assets of $325,041, and six of 713 dues unpaid.

**Maintenance Report – Harvey Jones**

* Unknown persons have been repeatedly removing the turtle trap from the water. It is now missing. The traps are needed because having too many turtles damages the pond ecosystems.
* The elm trees in the pavilion area are diseased and will need to be removed eventually. Recent tree trimming by the pavilion has revealed large areas without grass, so those will be seeded. Irrigation already exists in the area.
* The creek erosion prevention wall by Bradbury Circle has been completed.
* The dam on the west pond has broken and needs to be replaced. The maintenance committee is still working on the proposal.

**Community Preservation Committee Report – Jeff Andeel**

* 9 letters sent since the last board meeting. They included 3 landscaping, 3 parking, 2 trash cans and 1 sign.

**Pool Report – Lisa Sutliff**

* Final pool management contract payments made in August. Pool cover was installed the day after closing. We are looking to replace a few pool items such as broken chaise lounges and the basketball goal.

**Architectural Committee – Jeff Andeel & Greg Blackwood**

* A couple of minor shed requests have been approved.

**Community Involvement Committee – Divya Bhatt**

* No report.

**Social Committee – Caroline Turan**

* We will have a Fall or Halloween event and Breakfast with Santa.

**Nominating Committee – Jeff Andeel**

* No report.

**Communication Report – Emily Garman**

* Emily has a draft of the email newsletter and the mail version is forthcoming and should be mailed with the annual meeting information.
* The next community garage sale is scheduled for October 12th and 13th, 2018.

**Other Business:**

* None

Jeff Andeel made a motion to adjourn the meeting at 7:43 p.m. Seconded by: Robert Feinberg. Approval: 6-0

**Next scheduled meeting will be**: October 15, 2018 at 7 p.m.

**Minutes prepared by**: Robert Feinberg, HOA Secretary.