

**Fenwick Homeowners Association
Board of Directors Monthly Meeting Minutes**

Date: November 19, 2018

Members Present: Jeff Andeel, Harvey Jones, Lisa Sutliff, Robert Feinberg, Greg Blackwood, Caroline Turan, Emily Garman

Members Absent: Divya Bhatt

Guests: Will Hart, Daniel Syring, Tom Fiordelisi, Preston Keith, Dana Blackwood, Craig Ruiz, Kellie Hobby, Heather LaQuerre, David Amos, Robert Ballard

Meeting called to order at: 7:02 p.m.

October 15, 2018 Minutes approval

- Motion by: Jeff Andeel. Seconded by: Robert Feinberg. Approval: 7-0

November 13, 2018 Minutes approval

- Tabled until next meeting. Feinberg will send minutes to the Board for review.

Old Business:

- None

New Business:

- Election to fill 3 Board terms. Tom Fiordelisi nominated himself in addition to those nominated at the annual meeting. After all ballots and proxies were tabulated, Lisa Sutliff, Will Hart and Tom Fiordelisi were voted in as members of the board.
- CCMS contract for 2019. Andeel reported no changes or price increases were proposed. Motion by Robert Feinberg to accept the contract. Seconded by: Harvey Jones. Approval: 7-0.
- Clubhouse Christmas decorations will be put up this November 25th by board members.

Treasurer's Report – Lisa Sutliff

- October financial report: \$54,611 in operating funds; \$211,434 in reserve funds, total assets of \$265,795, and six of 713 dues unpaid.
- Reserve funds need to be transferred to the operating account to cover several replacement projects this year. It included the pond culvert, irrigation pump and pool pump. Motion by Lisa Sutliff to move \$14,070 from reserve funds to operating funds. Seconded by: Robert Feinberg. Approval: 7-0

Maintenance Report – Harvey Jones

- Motion by Greg Blackwood to spend up to \$2,300 for creek weed maintenance of previously cleared areas. Seconded by Lisa Sutliff. Approval: 6-0.

Community Preservation Committee Report – Jeff Andeel

- 4 letters for trash cans sent since the last board meeting.

Pool Report – Lisa Sutliff

- None.

Architectural Committee – Jeff Andeel & Greg Blackwood

- None.

Community Involvement Committee – Divya Bhatt

- None.

Social Committee – Lisa Sutliff

- Breakfast with Santa is scheduled for December 8.
- Fall Festival was a huge success.

Nominating Committee – Jeff Andeel

- No report.

Communication Report – Emily Garman

- Will prepare an emailed newsletter around January.

Other Business – Jeff Andeel

- None.

Officers for 2018-2019

- After discussion the following slate of officers was approved by majority:
Robert Feinberg, President
Harvey Jones, Vice President
Lisa Sutliff, Treasurer
Emily Garman, Secretary
- Committee appointment discussions will continue at the January meeting.

Jeff Andeel made a motion to adjourn the meeting at 8:15 p.m. Seconded by: Greg Blackwood.
Approval: 6-0

Next scheduled meeting will be: January 21, 2019 at 7 p.m.

Minutes prepared by: Robert Feinberg, HOA Secretary.