

# **Fenwick Homeowners Association Board of Directors Monthly Meeting Minutes**

**Date: February 19, 2024**

**Location: Fenwick Clubhouse**

**Directors Present:** Lisa Sutliff, Russell Quesenberry, Shawna Aldridge, Heather Mayes, Phillip Nokes, Pat Fowler

**Directors Absent:** Duane Jones, Mamunur Rahman

**Guests:** Nick, Ruth, and Emma Hancock, Ron Marvel

President Sutliff called the meeting to order at 7:00 p.m.

**Approval of Minutes:** Quesenberry made a motion, seconded by Aldridge, to approve minutes of the Board meeting on January 15, 2024. Motion passed.

**OPEN FORUM:** Nick and Ruth Hancock asked the Board to consider an exemption to the sign rule for children's and/or non-profit fundraisers. The Board considered and discussed the request. No motion was made at this time. Ron Marvel discussed several issues he has experienced recently in the neighborhood. The Board considered and discussed these issues.

**NEW BUSINESS:** None.

## **OLD BUSINESS:**

- a. Storage unit clean out/move in spring. Sutliff proposed scheduling a clean out day and plans to reach out with details at a later time.
- b. Erosion in Garden Village field. After Quesenberry led a discussion of the proposal by Civil Site Works of Oklahoma, Quesenberry made a motion, seconded by Nokes, to accept the estimate from Civil Site Works of Oklahoma for \$35,000 to correct the erosion problem in the Garden Village field. Motion passed. Additional costs will include replacement of damaged sidewalk panels and watering.

## **REPORTS:**

### **Treasurer's Report – Shawna Aldridge, Treasurer**

- Bank account report as of January 31, 2024: Operating accounts: \$42,548.77. Reserve account: \$200,067.83. Total Assets: \$242,616.60.
- Quesenberry made a motion, seconded by Fowler, to approve Neighborhood Services Corp.'s new collection and lien process. Motion passed.

### **Maintenance Committee – Russell Quesenberry, Committee Chair**

- Fowler discussed the water leak near the sidewalk at 169<sup>th</sup> and Kemble.
- Nokes made a motion, seconded by Quesenberry, to authorize up to \$6,000 for Clear View Tree Service to complete the tree trimming per the estimate, with the addition of tree work needed adjacent to 17217 Saddlecreek Way. Motion passed. Most of the work is near homeowner properties or are safety hazards.

### **Social Committee – Shawna Aldridge, Committee Member**

Aldridge said she met with the new committee chair and they're preparing for the Easter egg hunt.

**Community Preservation Committee**

Responsible for rules enforcement and violation letters in the ungated and east Gated HOA areas. Sutliff said seven letters were mailed between January 15 to February 7, 2024: 5 Signs, 1 Unsightly, 1 Rubbish and Debris.

**Architectural Committee**

Sutliff reported no architectural requests were submitted since the last meeting.

**Pool – Shawna Aldridge, Chair**

No report.

**Nominating Committee**

No report.

**Rules Committee**

No report.

**Communication – Lisa Sutliff, Chair**

Sutliff reported that the bulletin board has been updated and an email distributed today. The next email will include a reminder about dues and to keep dogs on leash.

**Other Business**

None.

There being no other business, Mayes made a motion, seconded by Quesenberry, to adjourn the meeting. Motion passed and Sutliff adjourned the meeting at 8:29 p.m.

The next regularly scheduled board meeting will be Monday, March 18th at 7 p.m. at the Clubhouse.