

**Fenwick Homeowners Association  
Board of Directors Monthly Meeting Minutes**

**Date: June 18, 2018**

**Members Present:** Jeff Andeel, Harvey Jones, Lisa Sutliff, Robert Feinberg, Greg Blackwood, Divya Bhatt, Emily Garman

**Members Absent:** Caroline Turan

**Guests:** Robert Ballard, Heather LaQuerre, Tom Fiordelisi, David Amos, Keya Trout and Loreanne Cowan

Meeting called to order at: 7:04 p.m.

**May 21, 2018 Minutes approval**

- Motion by: Lisa Sutliff. Seconded by: Robert Feinberg. Approval: 7-0

**Old Business:**

- Griffin Park property line survey is completed. Motion by Lisa Sutliff to add one additional brush hog mowing at a cost of \$250 for a total of three per year in the area. Seconded by: Robert Feinberg. Approval 7-0.
- Jeff Andeel briefed that the clubhouse WIFI installation is complete. It will be available in about one week in the clubhouse.

**New Business:**

- Jeff Andeel discussed new cameras for the clubhouse, pool, parking lot and playground areas. Motion by Harvey Jones to add 8-channel 4-camera system to supplement our current cameras. Seconded by: Greg Blackwood. Approval 7-0.
- Harvey Jones discussed necessary creek repairs near 16908 Bradbury Cir. Motion by Harvey Jones to accept a bid of \$22,000 from Civil Design & Survey of Oklahoma, Inc. to armor the bank with Flexamat to prevent further creek erosion. Seconded by: Robert Feinberg. Approval 7-0. The Maintenance Committee approves of the proposal, and Treasurer Sutliff said the project is budgeted for this year.

**Treasurer's Report – Lisa Sutliff**

- May financial report presented.
- Looking for a new budget committee to plan the 2019 budget in July.

**Maintenance Report – Harvey Jones**

- Checking on turtle traps for the water areas.
- Divya Bhatt will research the cost of signs on healthy food for ducks.
- Playground equipment has been repaired and area has new mulch.
- Loreanne Cowan asked about replacing the annual flowers at the entrances with perennials.

**Community Preservation Committee Report – Robert Ballard**

- 9 letters sent since the last board meeting. They included 6 landscaping, 1 parking, and 2 trash cans.

**Pool Report – Lisa Sutliff**

- Pool is operating smoothly.
- More than 50 new or replacement keycards have been provided to residents.

**Architectural Committee – Jeff Andeel**

- No Report.

**Community Involvement Committee – Divya Bhatt**

- Divya and Tom Fiordelisi asked if Toastmasters International could host a demo meeting to see if there is any interest from Fenwick Residents.
- Heather LaQuerre offered to host a CPR class for residents in the future.

**Social Committee – Caroline Turan**

- No Report.

**Nominating Committee – Jeff Andeel**

- We have an opening and are accepting nominations.

**Communication Report – Emily Garman**

- Will prepare Newsletter for mailing to residents and post on the website.

**Other Business:**

- The board will begin posting the agenda on the website a few days prior to each meeting.
- The minutes of each meeting will include a breakdown of the CPC violations.
- The board unanimously voted by email to maintain the yard of the abandoned property at 17117 Gladstone Lane approximately every two weeks.

**Homeowner Comments:**

- The Board heard and addressed residents' concerns and comments. The Board appreciates residents' feedback.

Jeff Andeel made a motion to adjourn the meeting at 8:30 p.m. Seconded by: Greg Blackwood

**Next scheduled meeting will be:** July 16, 2018 at 7 p.m.

**Minutes prepared by:** Robert Feinberg, HOA Secretary.