**Fenwick Homeowners Association**

**Board of Directors Monthly Meeting Minutes**

**Date: August 20, 2018**

**Members Present:** Jeff Andeel, Harvey Jones, Lisa Sutliff, Robert Feinberg, Greg Blackwood, Divya Bhatt

**Members Absent:** Caroline Turan, Emily Garman

**Guest**: Tom Fiordelisi

Meeting called to order at: 7:04 p.m.

**July 16, 2018 Minutes approval**

* Motion by: Jeff Andeel. Seconded by: Robert Feinberg. Approval: 6-0

**Old Business:**

* 17117 Gladstone Lane property has been cleared and will be maintained by the bank every two weeks.
* Jeff Andeel briefed that we have had a very positive response from everyone using the new WiFi in the clubhouse and pool area.
* Fenwick sign at entrance to Fenwick from Copper Creek on Platinum Lane: Greg Blackwood will research sign options.

**New Business:**

* Animal poop has been an issue of complaints. We currently have signs posted. Motion by Robert Feinberg to budget $1,200 to purchase dog bag stations. Seconded by: Greg Blackwood. Approval 6-0.
* Board members and volunteers will install sound-absorbing acoustic wall panels in the clubhouse to help lessen noise during group gatherings, including clubhouse rentals.
* The annual meeting will take place in November. Greg Blackwood will contact West Field Elementary School to inquire about available dates and cost.

**Treasurer's Report – Lisa Sutliff**

* July financial report: $147,009 in operating funds; $211,094 in reserve funds, total assets of $395,002, and six of 713 dues unpaid.
* Budget committee met July 29th and built a proposed budget for next year. Motion by Robert Feinberg to accept the budget committee’s proposal. Seconded by: Harvey Jones. Approval 6-0.
* Discussed the collection efforts of the six unpaid dues accounts.

**Maintenance Report – Harvey Jones**

* Harvey Jones said Bowman Brothers is available to do the annual tree trimming around our sidewalks. Motion by Harvey Jones to spend up to $2,000 to trim trees. Seconded by: Greg Blackwood. Approval 6-0.
* Board previously voted unanimously by email to approve an additional $6,500 expense to extend the creek erosion prevention wall, which was originally approved in June.
* There are some elm tree issues near the pavilion. They will probably need to be addressed in the next year or so.
* The dam on the west pond has broken and needs to be replaced. Harvey will get one or more quotes.
* The gator bags have been removed from young trees planted in the common area over the past few years and were stored in the storage unit.

**Community Preservation Committee Report – Jeff Andeel**

* 13 letters sent since the last board meeting. They included 7 landscaping, 1 parking, 3 trash cans, 1 offensive activity and 1 signs.

**Pool Report – Lisa Sutliff**

* Pool is operating smoothly.
* Soft-close mechanisms for the outer gates are installed to prevent additional damage to the gates.

**Architectural Committee – Jeff Andeel & Greg Blackwood**

* No report.

**Community Involvement Committee – Divya Bhatt**

* No report.

**Social Committee – Caroline Turan**

* No report.

**Nominating Committee – Jeff Andeel**

* No report.

**Communication Report – Emily Garman**

* No report.

**Other Business:**

* None

Jeff Andeel made a motion to adjourn the meeting at 8:05 p.m. Seconded by: Robert Feinberg

**Next scheduled meeting will be**: September 17, 2018 at 7 p.m.

**Minutes prepared by**: Robert Feinberg, HOA Secretary.