

**Fenwick Homeowners Association  
Board of Directors Monthly Meeting Minutes**

**Date:** April 16, 2018

**Members Present:** Jeff Andeel, Harvey Jones, Lisa Sutliff, Robert Feinberg, Greg Blackwood, Caroline Turan, Mark Russell, Divya Bhatt, Emily Garman

**Members Absent:** None

**Guests:** Mel Viele, Robert Ballard, Marcus Sutliff, Keith Combs SR, Tracy Combs, KJ Combs, Andrew Bartz, Melissa Bartz, Mohsen Chowdhury, Roy Snell

Meeting Called to order at: 7:02 p.m.

**March 19, 2018 Minutes approval**

- Motion by: Jeff Andeel. Seconded by: Harvey Jones. Approval: 9-0

**Old Business:**

- Jeff Andeel briefed that the clubhouse WIFI hasn't been completed yet. COX is still working on the issue. The work is ongoing.
- Griffin Park property line survey will be complete tomorrow and the results will be forwarded to Mark Russell.
- Greg Blackwood briefed on the Platinum Lane radar sign issue. Prices collected for battery and solar powered signs. The signs can also collect data on the speed, number of vehicles that pass through the area and percent of those violating the speed limit by more than 3 mph. Greg recommended dropping the issue as it may be cost prohibitive and we can't prove we meet the requirement.

**Homeowner Comments:**

- The Combs Family introduced themselves to the Board and discussed pond fishing. Recently while fishing, KJ was asked by a board member if he lives in the neighborhood as he had multiple fishing poles and his vehicle was parked on the street. The Board explained that non-residents have been seen stealing fish from the ponds, and the board member was asking in an attempt to protect the community's interest.
- Andrew and Melissa Bartz requested an exception to the commercial vehicle rule for his work vehicle. The discussion was tabled.
- Mohsen Chowdhury mentioned that she would like to put up a fence in her yard and wants to ensure it meets the HOA requirements. She was told to get the architectural form from the website.

**Treasurer's Report – Lisa Sutliff**

- March financial report presented
- Lisa made a motion to transfer \$25,733.33 from Money Market Account to the Reserve account per the 2018 budget.  
Motion by: Lisa Sutliff. Seconded by: Mark Russell. Approval: 9-0

- Harvey made a motion to waive the late fee for unpaid dues for a management company that is requesting it.  
Motion by: Harvey Jones. Seconded by: Greg Blackwood. Denied: 5-4

#### **Pool Report – Lisa Sutliff**

- We have found a Pool Manager from the community who will handle the pool this summer. Sutliff and Andeel are working out details.
- The Fenwick Frogs swim team will once again be operating out of our pool this year.
- Lap swimming by request will return this year from 6 a.m. to 10 a.m.

#### **Maintenance Report – Harvey Jones**

- A company inspected the playground area and proposed a few small repairs and additional mulch at a cost of \$2,465.  
Motion by: Harvey Jones. Seconded by: Jeff Andeel. Approval: 9-0
- Harvey briefed that the committee would like several trees removed that are dead or dying. They are causing an eye sore to the community. There are five different areas of concern. Three items, including trash removal in the creek, will be under \$1,000 and will be done by maintenance. Harvey made a motion to fund two larger tree removals at a cost of approximately \$2,000-\$3000.  
Motion by: Harvey Jones. Seconded by: Robert Feinberg. Approval: 6-3

#### **CPC Report – Robert Ballard**

- 28 letters were sent since the last board meeting.

#### **Architectural Committee – Jeff Andeel**

- A home on Saddlecreek Way is approved to install a shed, pergola and game area.
- We are noting many homes in the community that are doing projects without prior approval. We will try to send more reminder notices and send an application in our next mailing.

#### **Community Involvement Committee– Divya Bhatt**

- Discussion about joining a neighborhood/energy improvement project for our community. No action taken.
- Consider adding some items to the clubhouse for the community use. No action taken.
- Add a form on the website to nominate community members for anything they should be recognized for to promote good works in the neighborhood.

#### **Social Committee – Caroline Turan**

- Easter Egg Hunt went very well and it was a great event with no issues.
- We will have another wine tasting and will have a date soon.
- We will have a Memorial Day party to celebrate the pool opening and school being out.

#### **Nominating Committee – Mark Russell**

- No report

#### **Communication Report – Emily Garman**

- Newsletter and website updated.
- The garage sale went on without any problems and people seemed to like the new map handout.

Jeff made a motion to adjourn the meeting at 9:08 p.m. Seconded by: Greg Blackwood