

Fenwick Homeowners Association Board of Directors Monthly Meeting Minutes

Date: September 16, 2024

Location: Fenwick Clubhouse

Directors Present: Lisa Sutliff, Russell Quesenberry, Shawna Aldridge, Heather Mayes, Phillip Nokes, Pat Fowler, Mamunur Rahman

Directors Absent: Duane Jones

Guests: None

President Sutliff called the meeting to order at 7:01 p.m.

OPEN FORUM: None.

Approval of Minutes: Quesenberry made a motion, seconded by Nokes, to approve minutes of the Board meeting on August 19, 2024. Motion passed.

NEW BUSINESS:

- a. Sutliff noted that William Oakes resigned from the Board effective August 20, 2024.
- b. Sutliff proposed setting the date of the Annual Meeting for November 14, 2024.

OLD BUSINESS:

- a. Sutliff noted that the community garage sale is scheduled for September 20th-21st. Nokes set out the banners and signs and Mayes will pick them up after 5pm on Saturday.
- b. Sutliff suggested finding a weekend in October for the storage unit move. She will check with the storage unit company about openings for a smaller unit.

REPORTS:

Treasurer's Report – Shawna Aldridge, Treasurer

- Bank account report as of August 31, 2024: Operating accounts: \$77,051. Reserve account: \$280,378. Total Assets: \$357,429.
- Sutliff noted that she projects we will use all of our operating balance by December 31st, based on last year's September through December spending, as well as identified upcoming expenses, and that we need to be conscious of our spending through the end of the year. She noted that we can borrow from the reserve fund, if needed, but it would have to be paid back from 2025 dues.
- Discussion of the budget was tabled pending discussion of the landscape contract bids.

Maintenance Committee – Russell Quesenberry, Chair

- Quesenberry led a discussion of the erosion in the common area North of Saddlecreek Way. He will get an assessment of options to concrete the slope.
- Fowler provided an update on the landscaping contract bids. He provided a copy of Groom's bid and noted that the Lanscapes USA bid is expected to come soon.
- Fowler noted that the new window for the clubhouse has been ordered.
- Quesenberry informed the Board that additional brick panels near the 164th street entrance have cracks and need to be addressed. He will call to get a quote on fixing the panels.

- Fowler raised the issue of the broken irrigation system in the common area by the North pond. The system covers the pavilion (3 zones) and crosses Saddlecreek Way to the North (7 zones). He capped the system where it crosses the road until further work can be done to fix the system. If there is not room in this coming year's budget, then it needs to be addressed in the next year's budget.
- Mayes notified the committee that the lights are not working on the South side of the Penn entrance, and that one of the light fixtures appears to be turned down on the North side of the Penn entrance. Fowler or Quesenberry will contact an electric company to assess.
- Nokes informed the Board that the Clearview tree invoice for clearing on 169th street, etc. in the amount of \$350.00 has been received.

Social Committee – Shawna Aldridge, Committee Member

- Aldridge noted that she will ask Social Committee Chair Mikki Oraene if she is planning to do a movie in the park soon.

Community Preservation Committee

Sutliff provided an update: Since the August report 38 violation letters were sent as follows: Landscaping: 30; Trashcans/trash: 3; Vehicle Parking: 2; Unsightly: 1; Fencing: 1; Maintenance: 1.

Architectural Committee

Sutliff provided an update: No requests have been received.

Pool – Shawna Aldridge, Chair

The pool is now closed for the season.

Nominating Committee – Duane Jones, Chair

Sutliff noted there is a couple who expressed interest in serving on the Board or volunteering with the HOA and indicated they planned to attend the September Board meeting. She will follow up with them to see if they are still interested.

Rules Committee – Heather Mayes, Chair

No report.

Communication – Lisa Sutliff, Chair

No report.

Other Business

Sutliff indicated a need to meet the first or second week of October to vote on the landscape contract bids.

There being no other business, Mayes made a motion, seconded by Quesenberry, to adjourn the meeting. Motion passed and Sutliff adjourned the meeting at 8:43 p.m.