

**Fenwick Homeowners Association
Board of Directors Monthly Meeting Minutes**

Date: July 17, 2023

Location: Fenwick Clubhouse

Directors Present: Robert Feinberg, Russell Quesenberry, Lisa Sutliff, Phillip Nokes, Shawna Aldridge, Pat Fowler

Directors Absent: Duane Jones

Guests: Stephen Smith, Tom Fiordelisi of Mr. Handyman Edmond/North OKC

President Feinberg called the meeting to order at 7:02 p.m.

Prior Meeting Minutes: Nokes made a motion, seconded by Quesenberry, to approve minutes of the Board meeting on June 19, 2023. Motion passed.

OLD BUSINESS: None

NEW BUSINESS: None

REPORTS:

Treasurer's Report – Lisa Sutliff

- Bank account report as of June 30, 2023: Operating accounts: \$164,625. Reserve account: \$199,704. Total Assets: \$364,329.
- The Budget Committee will meet to prepare the 2024 budget when the maintenance committee's budget is ready.

Maintenance Committee – Russell Quesenberry, Chair

- Perimeter Brick Wall on 164th Street: Renaissance Cast Stone in Oklahoma City has constructed and delivered 90 column caps. Installation will begin next week.
- Tree trimming: Quesenberry made a motion, seconded by Fowler, to accept the bid from Lux Lawns for \$3,800 to trim trees off the perimeter brick wall along 164th Street and Penn Avenue.
- Fiordelisi will provide a bid to replace two windows in the clubhouse that have broken seals.

Social Committee

- No report. A committee chair is needed.

Community Preservation Committee

Responsible for rules enforcement and violation letters in the ungated and east Gated HOA areas. 13 Violation letters were mailed since the last meeting in May: 5 landscaping, 3 signs, 2 vehicle parking, 2 maintenance, 1 trash can/trash.

Architectural Committee – Robert Feinberg, Committee member

One Architectural Review Board requests has been approved since the last meeting for shingle replacements.

Last month Stephen Smith submitted a request to build a stained concrete patio in the front yard at a size of 7' x 21'. It was denied by the Board. Smith attended the meeting and was told he could submit a modified request for board consideration.

Pool – Shawna Aldridge, Chair

- Fiordelisi offered for his business to distribute free hot dogs and refreshments at the pool on Labor Day.

Nominating Committee – Robert Feinberg, Chair

Have two current vacancies.

Communication – Lisa Sutliff, Chair

No report

Rules Committee – Robert Feinberg, Chair

No report.

There being no other business, Feinberg adjourned the meeting at 7:49 p.m.

The next regularly scheduled board meeting will be Monday, August 21 at 7 p.m. at the Clubhouse.