

# **Fenwick Homeowners Association Board of Directors Monthly Meeting Minutes**

**Date:** July 15, 2024

**Location:** Fenwick Clubhouse

**Directors Present:** Lisa Sutliff, Russell Quesenberry, Shawna Aldridge, Heather Mayes, Phillip Nokes, Pat Fowler, Duane Jones (by Zoom)

**Directors Absent:** William Oakes, Mamunur Rahman

**Guests:** Tom Fiordelisi

President Sutliff called the meeting to order at 7:03 p.m.

**OPEN FORUM:** None.

**Approval of Minutes:** Nokes made a motion, seconded by Quesenberry, to approve minutes of the Board meeting on June 17, 2024, and of the Board special meeting on June 24, 2024. Motion passed.

## **NEW BUSINESS:**

- a. Sutliff led a discussion to consider a meeting rule to establish a time limit for open forum comments. Nokes made a motion, seconded by Quesenberry, to approve the following rule: “The Board establishes a reasonable limit of three (3) minutes for each household to be heard in order to assure time for the Board to conduct the business of the Association. The Board may either briefly comment or designate an item for a future meeting agenda. Such time limit may be increased by the meeting chair, but shall be uniform for all persons addressing the meeting.”
- b. Sutliff noted that the annual State Farm invoice for property insurance/general liability is in the amount of \$9,358, up from \$8,129 last year. It has been a few years since the last increase. Quesenberry made a motion, seconded by Nokes, to approve payment of this invoice in the amount of \$9,358. Motion passed.

## **OLD BUSINESS:**

- a. Fowler provided an update on the resident swimming pool draining into the common area. A city inspector visited and stated that we would have to prove that the water coming out is chlorinated. We will continue to do research on this matter.

## **REPORTS:**

### **Treasurer’s Report – Shawna Aldridge, Treasurer**

- Bank account report as of June 30, 2024: Operating accounts: \$137,802.21. Reserve account: \$280,164.81. Total Assets: \$417,967.02.
- Aldridge noted that the budget committee is meeting August 8<sup>th</sup>.

### **Maintenance Committee – Russell Quesenberry, Committee Chair**

- Another resident complaint has been made about not mowing by the creek. Quesenberry will meet with Lux Lawns this week. Lux has still not replaced the bushes at the Penn entrance, but the board agreed to wait until cooler weather.
- Sutliff noted for the minutes that the Board approved by text on July 1, 2024, payment to Lux Lawns for storm damage tree removal of \$4,670.

- The committee discussed having a meeting on Tuesday, July 16<sup>th</sup>, at 7pm to discuss the 2025 maintenance budget
- Nokes made a motion, seconded by Quesenberry, to pay \$1,200 to Clear View for recent tree work related to storm damage. Motion passed.

**Social Committee – Shawna Aldridge, Committee Member**

- Going well. Plan to have a Movie in the Park in the fall.

**Community Preservation Committee**

Sutliff provided an update: Since the June report 18 violation letters were sent as follows: Rubbish and Debris: 5; Landscaping: 5; Vehicle Parking: 4; Signs: 2; Noise: 1; Maintenance: 1.

**Architectural Committee**

Sutliff provided an update: Shingle replacement request: 1, approved.

**Pool – Shawna Aldridge, Chair**

Aldridge noted that a resident has requested more chaise lounge chairs. The Frogs swim team has wrapped up their season and an end of season party is scheduled later this week.

**Nominating Committee**

No report.

**Rules Committee**

No report.

**Communication – Lisa Sutliff, Chair**

Sutliff noted she will try to get a note out to residents about discharge of pool drains.

**Other Business**

None.

There being no other business, Quesenberry made a motion, seconded by Nokes, to adjourn the meeting. Motion passed and Sutliff adjourned the meeting at 8:13 p.m.