

Fenwick Homeowners Association Board of Directors Monthly Meeting Minutes

Date: June 17, 2024

Location: Fenwick Clubhouse

Directors Present: Lisa Sutliff, Russell Quesenberry, Phillip Nokes, Pat Fowler, Duane Jones, Mamunur Rahman

Directors Absent: Shawna Aldridge, Heather Mayes, William Oakes

Guests: Divya Bhatt, Ron Marvel, Alex and Jennifer Bales

President Sutliff called the meeting to order at 7:03 p.m.

Approval of Minutes: Quesenberry made a motion, seconded by Nokes, to approve minutes of the Board meeting on May 20, 2024. Motion passed.

OPEN FORUM:

- a. Resident Divya Bhatt said a neighbor's new gutter direction is creating a pooling problem in her yard. She also complained that the commercial sign rule is not being enforced on small signs on fence installations.
- b. Jennifer and Alex Bales discussed concerns with the HOA's current landscaping company and asked about collection of delinquent dues.
- c. Ron Marvel complained of a management error that misplaced his payment and prevented him access to the pool.

NEW BUSINESS: None.

OLD BUSINESS:

- a. Storage Unit: With the board's pre-approval, Mayes and Aldridge sold a few items from the storage unit during the neighborhood-wide garage sale for a total of \$56.80 revenue to the HOA. The board will review the remaining items in storage then make a plan to move to a smaller, less expensive unit.

REPORTS:

Treasurer's Report – Shawna Aldridge, Treasurer

- a. Bank account report as of May 31, 2024: Operating accounts: \$162,112.31.
Reserve account: \$280,061.49. Total Assets: \$442,173.80.

Maintenance Committee – Russell Quesenberry, Committee Chair

- a. Nokes provided a second quote from Clear View Tree Service to remove the dying Magnolia at the Penn entrance, which will happen in the fall. No action at this time.
- b. Nokes made a motion to remove a mulberry tree in the park, requested by a resident. Cost is \$375. Quesenberry seconded the motion. Motion passed.
- c. Nokes reported that a homeowner's backyard tree may be pressing against the Penn entrance sign wall, which is damaging it and may have damaged the magnolia tree. Fowler and Nokes will review the situation and discuss it with the homeowner.
- d. Discussed that the landscaping vendor is not consistently emptying trash in the common areas or mowing behind homes along the creek in the Gated HOA area. Nokes and Quesenberry will visit a home where the placement of an item in the common area is preventing access to the mowers.

- e. Fowler and Quesenberry will visit a home that has a pool draining into the common area.
- f. Fowler replaced all but one of the new rain/freeze sensors as a new timer is required for Garden Village. It will be completed soon.
- g. Discussed the disappointing size and condition of the eight Russian sage plants recently installed in the Penn entrance median.
- h. Discussed a few other small efforts maintenance committee volunteers will do in the common areas, including spraying weeds in the playground, fill holes near in the grassy area near playground and replace a common area sign.

Social Committee – Shawna Aldridge, Committee Member

No report.

Community Preservation Committee

Sutliff provided an update: Since the May report 19 violation letters were sent as follows: 7 Vehicle Parking, 4 Landscaping, 4 Signs, 1 Trash Cans, 1 Maintenance, 1 hazardous activity.

Architectural Committee

Sutliff provided an update: 1 request for roofing shingles approved since the last meeting.

Pool – Shawna Aldridge, Chair

Aldridge sent two quotes for pool area repairs prior to the meeting.

- a. Quesenberry made a motion, seconded by Nokes, to replace the broken exhaust fan in the pump building at a cost of \$451. Motion passed.
- b. Quesenberry made a motion, seconded by Fowler, to adjust the pool gate so it is easier to open. Quoted cost is \$209.02. Motion passed.

Nominating Committee

No report.

Rules Committee

No report.

Communication – Lisa Sutliff, Chair

An email to residents was sent after the last meeting. Board members requested a stronger notice about not emptying chlorinated pool water into the street or common area.

Other Business

None.

There being no other business, Sutliff asked for a motion to adjourn the meeting. Quesenberry made a motion, seconded by Fowler, to adjourn the meeting. Motion passed and Sutliff adjourned the meeting at 8:42 p.m.