

Fenwick Homeowners Association Board of Directors Monthly Meeting Minutes

Date: May 20, 2024

Location: Fenwick Clubhouse

Directors Present: Lisa Sutliff, Russell Quesenberry, Shawna Aldridge, Heather Mayes, Phillip Nokes, Pat Fowler, Duane Jones

Directors Absent: William Oakes, Mamunur Rahman

Guests: Tom Fiordelisi

President Sutliff called the meeting to order at 7:03 p.m.

Approval of Minutes: Quesenberry made a motion, seconded by Nokes, to approve minutes of the Board meeting on April 15, 2024. Motion passed.

OPEN FORUM: None.

NEW BUSINESS:

- a. Sutliff noted that the Board approved by text the sale of the Pelican boat for \$250 on April 29, 2024.

OLD BUSINESS:

- a. Sutliff noted for the minutes that the Griffin Park plat shows that the dividing gate and Maddock Way (in Griffin Park) is Griffin Park common area property and it is their decision what to do with the gate.
- b. Sutliff asked for volunteers to help move items from the storage unit on Thursday before the neighborhood garage sale. Nokes made a motion, seconded by Quesenberry, to sell the selected items from the storage unit at the neighborhood garage sale. If not sold, items will be put out for big trash. Motion approved.

REPORTS:

Treasurer's Report – Shawna Aldridge, Treasurer

- Bank account report as of April 30, 2024: Operating accounts: \$169,572.71. Reserve account: \$279,954.77. Total Assets: \$449,435.98.
- Aldridge noted that the family of a recently deceased resident requested that a late fee be waived from their account. The account is otherwise current. After discussion, Quesenberry made a motion, seconded by Nokes, to waive the late fee (plus interest) of \$64.70 for the deceased homeowner. Motion passed.
- Aldridge noted that there are still several outstanding dues owed.

Maintenance Committee – Russell Quesenberry, Committee Chair

- Quesenberry provided a quote from Lux Lawns to remove the dead Magnolia at the Penn entrance for \$650 and to replace with a 9-10ft Magnolia for \$1,152.30. Discussed getting an additional quote from Zach who has done other tree work for us.
- Discussed issue with weeds in the common areas. In the 2023-2024 landscaping contract with Lux Lawns, as a cost-savings measure the board reduced the number of weed sprayings of pre- and post-emergent from 3 to 2 per year in non-irrigated areas only. After the first reduction last year the weeds in those areas have become a large problem this spring. The cost for an

immediate additional spray would be \$6,700.00. Discussed whether there is room in the budget for this in 2024.

- Nokes noted a complaint from a resident regarding the loss of a large willow tree that was removed. Nokes provided the resident feedback that the tree was dead and split down the middle and was a hazard and had to be removed.
- Fowler reported he noticed a house in the neighborhood with indication of a pool drain into our common area. His understanding is that such drains are illegal. A suggestion was made to put a notice to residents in the next newsletter that pool drains must be directed into sewer lines and that drains to open areas may be illegal and are subject to reporting to the city.
- Quesenberry provided a quote from Lux Lawns to replace the dead bushes in the Penn entrance median with alternative options. After discussion, Sutliff made a motion, seconded by Mayes, to spend up to \$850.00 with Lux Lawns for removal of dead shrubs and replacement with 8 Russian sage plants, including installation costs, at the Penn entrance median. Motion approved.

Social Committee – Shawna Aldridge, Committee Member

- No report.

Community Preservation Committee

Sutliff provided an update: Since the April report 58 violation letters were sent as follows: 34 Landscaping; 10 Signs; 5 Vehicle Parking; 5 Trash Cans; 2 Unsightly; 2 Maintenance. The committee requests the Board approve one fine. After discussion, Quesenberry made a motion, seconded by Nokes, that the HOA issue a fine for weeds and lack of yard maintenance to a house on Fenwick Blvd. Motion passed.

Architectural Committee

Sutliff provided an update: No requests received since the last meeting.

Pool – Shawna Aldridge, Chair

Aldridge presented the proposed contract for Leslie Bond to serve as pool manager this summer. Quesenberry made a motion, seconded by Nokes, to approve the pool manager contract in the amount of \$6,000.00 for the season. Motion passed.

Nominating Committee

No report.

Rules Committee

No report.

Communication – Lisa Sutliff, Chair

Sutliff noted she will try to get a note out to residents about discharge of pool drains.

Other Business

None.

There being no other business, Mayes made a motion, seconded by Quesenberry, to adjourn the meeting. Motion passed and Sutliff adjourned the meeting at 8:52 p.m.