

**Fenwick Homeowners Association
Board of Directors Monthly Meeting Minutes**

Date: May 19, 2025

Location: Fenwick Clubhouse

Directors Present: Lisa Sutliff, Russell Quesenberry, Divya Bhatt, Shawna Aldridge, Alex Bales, Philip Nokes, Duane Jones, Mamunur Rahman

Directors Absent: Patrick Fowler

Guests: Tom Fiordelisi

1. President Sutliff called the meeting to order at 7:02 p.m.
2. Open Forum for Resident Comments
 - a. None
3. Approval of Minutes
 - a. Nokes made a motion, seconded by Russell Quesenberry to approve prior minutes of April 21, 2025, Board Meeting Minutes. Motion passed.
4. Old Business
 - a. Two bids for Playground Mulch – Philip Nokes & Alex Bales
Jones made a motion, seconded by Quesenberry, to hire Star Lawn Landscape & Concrete to deliver and install playground mulch at a cost of \$5,108.85. Motion passed.
 - b. Cleanup day for trash in common area – Alex Bales
Reported 22 in attendance for cleanup day on May 17. Addressed entrances, walking trails, around ponds. Approx. six full bags of trash collected.
5. New Business
 - a. None
6. Reports
 - a. Treasurer – Shawna Aldridge
 - April 30: Current assets \$243,549.84, Reserve Funds \$315,543.31, Total Assets \$559,093.15
 - 53 accounts past due, 19 of them are \$200 or less
 - Homeowner request for waiving of late fees and interest of \$58.40.
After discussion, Quesenberry motion to waive, Alex Bales seconded. Motion passed.
 - b. Maintenance Committee – Russell Quesenberry
 - Western Ave. iron fence at entrance – to be fixed tomorrow, 2 brackets on the gate for \$200, 4 brackets for \$300
 - Trees – Is working on already approved bids. Drainage area behind clubhouse completed. Cedars trees trimmed, 7 trees removed, more trees to be trimmed.
 - Additional flowers at Penn entrance median and by clubhouse. Motion to approve payment of \$1,047.21 by Nokes, Quesenberry seconded. Motion passed.
 - Purchase of retractable ladder for clubhouse. Motion to approve \$210 purchase by Nokes, seconded by: Aldridge. Motion passed.
 - c. Social Committee – Shawna Aldridge
 - No report

- d. Community Preservation Committee – Lisa Sutliff
 - May report - Since the April report, 76 letters have been sent – 12 Rubbish and Debris (trash cans), 3 Signs, 4 Vehicle Parking, 43 Landscaping, 8 Fencing, 4 Unsightly, 2 Sports Equipment
- e. Architectural Committee – Lisa Sutliff
 - Applications approved – 1 Painting house exterior trim/garage doors approved
- f. Swimming Pool – Shawna Aldridge
 - Replace 5 chaise lounges for approx. \$1,071.
Motion: Aldridge Seconded: Nokes. Motion passed.
 - Perimeter border – chicken wire at base of pool’s iron fencing – use zip ties to fix, fence needs painting
- g. Nominating Committee – Duane Jones
 - Shawna Aldridge will not be coming back, so need a Treasurer and Pool Chair for next year.
- h. Rules Committee – Divya Bhatt
 - No report
- i. Communication – Lisa Sutliff
 - Newsletters distributed on proposed nearby apartment complex, pool season and opening, Fenwick Frogs swim team, garage sale and cleanup day.

7. Other Business

- None

8. Meeting Adjourned at 8:22 p.m.

Motion to adjourn: Quesenberry, seconded by Bales. Motion passed.