

Fenwick Homeowners Association Board of Directors Monthly Meeting Minutes

Date: May 15, 2023

Location: Fenwick Clubhouse

Directors Present: Robert Feinberg, Russell Quesenberry, Lisa Sutliff, Phillip Nokes, Shawna Aldridge, Pat Fowler, Duane Jones

Directors Absent: None

Guests: Jim and Janet Brewer, Tom Fiordelisi

President Feinberg called the meeting to order at 7:00 p.m.

Prior Meeting Minutes: Nokes made a motion, seconded by Quesenberry, to approve minutes of the Board meeting on April 17, 2023. Motion passed.

OLD BUSINESS:

Perimeter Brick Wall Replacement – Robert Feinberg

The brick wall construction is complete on 164th Street next to Garden Village pending successful cleanup by Hancock Construction.

During the April 17 meeting, the Board voted to purchase column caps at a cost up to \$6,000. Due to the low quality of the original proposed caps, Quesenberry provided a bid from Renaissance Cast Stone in OKC. Quesenberry made a motion to rescind the prior meeting motion and purchase 87 column caps from Renaissance Cast Stone at a cost up to \$8,700. Nokes seconded the motion and the motion passed.

Road Repairs – Lisa Sutliff

- The City of OKC has almost completed resurfacing of the ungated streets in Fenwick. The only remaining streets are NW 169th, which should be completed this week, and Fenwick Blvd.
- Sutliff said the City is now offering only 3-piece speed humps, which provides wheel openings for emergency vehicles. The HOA's cost for each speed hump, if approved, would be \$1,155. The Board will review the look and effectiveness of the 3-piece humps.

REPORTS:

Treasurer's Report – Lisa Sutliff

- Bank account report as of April 30, 2023: Operating accounts: \$306,325 (includes \$49,225 for final wall payment). Reserve account: \$128,218. Total Assets: \$434,543. As of today, we have 59 unpaid dues accounts.
- Each year the Budget Committee determines a specific amount of annual dues to be allotted to the Reserve account for upcoming "replacement" expenses. Sutliff made a motion, seconded by Quesenberry, to transfer the 2023 budgeted amount of \$71,426 from the Operating account to the Reserve account. Motion passed.

Maintenance Committee – Russell Quesenberry, Chair

- Nokes reinstalled the signs and post at the Clubhouse that were removed by a couple boys last month.
- The Board voted by text message on May 7 to hire Lux Lawns to remove two fallen trees laying across the asphalt trail at a cost of up to \$2,000.

- Fowler will schedule a playground maintenance review and ask Grooms to check the irrigation at the 164th St. entrance.
- Quesenberry will clean out and perform a check on the Clubhouse HVAC.

Social Committee – Shawna Aldridge, Committee member

- A committee chair is needed.
- Welcome Committee Chair Marissa Brugger hosted Mingle Monday on May 8.

Community Preservation Committee

Responsible for rules enforcement and violation letters in the ungated and east Gated HOA areas. 16 Violation letters were mailed since the last meeting in April: 7 landscaping, 6 signs, 1 decorations, 1 animals and pets, 1 unsightly.

Architectural Committee – Robert Feinberg, Committee member

Two Architectural Review Board requests have been approved since the last meeting: one patio cover and one roof shingles.

Pool – Shawna Aldridge, Chair

- Aldridge made a motion, seconded by Quesenberry, to spend up to \$1,200 to replace sealant around the pool deck. Motion passed.
- Ladders in the deep end have rubbed an indentation in the pool wall, which will need to be repaired at the end of the season. Rubber pads for the railings have been purchased.
- Seven monitors have been selected to supervise the pool area and enforce pool rules.
- Tom Fiordelisi, who is the owner of the local Mr. Handyman business, a longtime Fenwick resident and a former Fenwick HOA board member, offered to host an opening day pool party on Sat. May 27, at which his company would provide hot dogs, etc. for residents.

Nominating Committee – Robert Feinberg, Chair

Have two current vacancies.

Communication – Lisa Sutliff, Chair

A newsletter was emailed in late April. Another one with pool details will be emailed soon.

Rules Committee – Robert Feinberg, Chair

One of the two volunteers has resigned the committee as he is moving next month.

There being no other business, Feinberg adjourned the meeting at 8:15 p.m.

The next regularly scheduled board meeting will be Monday, June 19 at 7 p.m. at the Clubhouse.