

# **Fenwick Homeowners Association Board of Directors Monthly Meeting Minutes**

**Date:** April 20, 2026

**Location:** Fenwick Clubhouse

**Directors Present:** Lisa Sutliff, Divya Bhatt, Alex Bales, Patrick Fowler, Meredith Hines

**Directors Absent:** Duane Jones, Mamunur Rahman, Russell Quesenberry

**Guests:** Thomas Fiordelisi

1. President Sutliff called the meeting to order at 7:05 p.m.
2. Open Forum for Resident Comments – None
3. Approval of Board Meeting Minutes of March 16, 2026. Motion: Patrick Fowler Seconded: Alex Bales. Motion passed.
4. Old Business
  - a. Hancock Construction v. Fenwick HOA. No action.
5. New Business
  - a. Appointment of Board Director – Alex Bales made a motion, seconded by Patrick Fowler, to appoint Meredith Hines to (a) the Board of Directors to fill the vacant 2026-2028 term and (b) the position of Pool Chair. Motion passed.
  - b. Directors & Officers Liability Insurance – Due to claim activity, we are awaiting State Farm policy renewal. May request other bids.
  - c. Workers’ Compensation Insurance – working on audit and renewal.
6. Reports
  - a. Treasurer – Alex Bales
    - Current assets: \$339,931. Reserve Funds: \$271,509. Total Assets: \$611,440.
    - Four accounts double-paid their dues. Approved refunds.
  - b. Maintenance Committee – Alex Bales and Pat Fowler in Quesenberry’s absence
    - Sod of bare area in front of Clubhouse: Motion for Bermuda at a cost of \$6,000: Patrick Fowler, seconded by Alex Bales, passed.
    - Landscaping company will plant flowers at entrances this week. No proposal for shrubs. \$5000 credit on account for not planting flowers last fall.
    - Bid to lower the sprinkler heads in all flowerbeds at a cost of \$1874.78. Also, \$562.91 to fill with sod the curbside flowerbeds at 164<sup>th</sup> street entrance. Total \$2,436. Motion to approve: Alex Bales, seconded: Meredith Hines. Passed.
    - Tree trimming to clean up creek area between Kemble and Bedford: \$19,000, Motion: Patrick Fowler, seconded: Alex Bales. Passed.
    - Playground mulch will be added soon.
    - Trash cleanup day with volunteers on April 25
    - Pool chicken wire needs to be replaced to prevent small animals from entering the pool. Fiordelisi will provide a bid from Mr. Handyman.
  - c. Social Committee –
    - No report

- d. Community Preservation Committee
    - Since the March 2026 report, 46 letters have been sent out – 35 landscaping, 6 signs, 3 rubbish and debris, 2 Vehicle parking
  - e. Architectural Committee
    - Permanent under eve lights approved
    - 2 roofing shingles and 2 sheds approved
  - f. Swimming Pool – Meredith Hines
    - Frogs swim team signup soon.
    - Fiordelisi said Mr. Handyman will host hot dog lunch on pool opening day.
  - g. Nominating Committee – Duane Jones
    - One vacancy
  - h. Rules Committee – Divya Bhatt
    - None
  - i. Communication – Lisa Sutliff
    - Cleanup day on April 25. Pool promotions in May.
    - Elementary school district change requested in recent months will not be reverted.
7. Meeting adjourned at 8:26 p.m. Motion to adjourn: Alex Bales, Seconded: Patrick Fowler.  
Passed.