

**Fenwick Homeowners Association
Board of Directors Monthly Meeting Minutes**

Date: March 18, 2024

Location: Fenwick Clubhouse

Directors Present: Lisa Sutliff, Russell Quesenberry, Shawna Aldridge, Heather Mayes, Phillip Nokes, Pat Fowler, Mamunur Rahman, William Oakes

Directors Absent: Duane Jones

Guests: William Oakes, Tom Fiordelisi

President Sutliff called the meeting to order at 7:03 p.m. In attendance were Lisa Sutliff, Shawna Aldridge, Heather Mayes, Phillip Nokes, Pat Fowler, constituting a quorum.

Approval of Minutes: Nokes made a motion, seconded by Fowler, to approve minutes of the Board meeting on February 19, 2024. Motion passed.

OPEN FORUM: None.

NEW BUSINESS:

- a. Sutliff led a discussion of William Oakes' nomination to fill the vacant seat on the board. After discussion, Nokes made a motion, seconded by Fowler, to appoint William Oakes to fulfill the vacant term expiring in November 2024. Motion passed. Oakes joined the meeting at this time as a voting member of the Board.
- b. Sutliff led a discussion of the issue of the open gate between Fenwick and Griffin Park on Maddock Way off of 171st Street. Board members expressed interest in gathering more information.

Russell Quesenberry and Mamunur Rahman joined the meeting at this time.

OLD BUSINESS:

- a. Storage unit clean out and move to smaller unit. Sutliff provided an inventory of items contained in the storage unit and led a discussion of which items are still useful and which items can be disposed of. Options for selling the more valuable items were discussed, including selling items at the neighborhood garage sale weekend, if storage for the items is available until the end of May. Sutliff confirmed that the storage company's dumpster is not available to us for disposal of any items. Sutliff expressed she plans to work on clearing out the unit soon and is looking for help with this.

Tom Fiordelisi joined the meeting at this time as a guest.

- b. Sutliff notified the Board that we received our new Directors and Officers (D&O) Liability renewal policy from State Farm. The policy is for a one-year term and covers the Fenwick HOA Board as well as the Boards for Fenwick Gated and Garden Village. Nokes made a motion, seconded by Quesenberry, to renew the State Farm D&O Liability policy for one year in the amount of \$2,192, to be partly reimbursed by the Fenwick Gated and Garden Village HOAs. Motion passed.

REPORTS:

Treasurer's Report – Shawna Aldridge, Treasurer

- Bank account report as of February 29, 2024: Operating accounts: \$209,626.44. Reserve account: \$200,123.32. Total Assets: \$408,769.76.
- Today the late fees (\$50 + interest) start being assessed on unpaid dues. 107 residents still owe dues, including 18 residents who have arrears from prior years. Excluding those 18 residents, the remaining residents owe approximately \$38,938 in dues to be collected for this year. New lien procedures are being implemented this year.

Maintenance Committee – Russell Quesenberry, Committee Chair

- Quesenberry reported that the Garden Village erosion project has been completed. Lux Lawns has been approved to water replacement sod for 6 days.
- Nokes provided an update that the tree trimming work is currently in progress.
- Fowler provided an update on efforts to find the water leak on the sidewalk at 169th and Kemble. Okie Dig has located all the utilities in that area and no water line was detected. Groom dug down 2.5-3 feet in the area and could not find any irrigation line. The area is currently dry and the cause of the water leakage cannot be determined. Will wait to see if water appears again. In the meantime, the area will be cleaned up.
- Sutliff led a discussion of whether or not to join Griffin Park in hiring beaver trapping and removal services. No issues with beavers noticed on the Fenwick side currently. After discussion, no motion was made to join Griffin Park on this issue.
- Playground inspection. Sutliff led a discussion of repairs needed for playground. The maintenance committee agreed to look into buying new chains for the swings.
- Sutliff reported that a resident has contacted us regarding the nature area South of the creek in the Gated area. The area was previously mowed regularly. Lux is supposed to mow. The maintenance committee was asked to follow up with Lux.

Mamunur Rahman left the meeting at this time.

Social Committee – Shawna Aldridge, Committee Member

- Aldridge provided an update that the Easter Egg Hunt is Saturday, March 30th, and they are looking for 2 more volunteers.

Community Preservation Committee

Sutliff noted that from Feb. 8 to March 13, 66 violation letters were sent as follows: 35 Landscaping; 14 Signs; 6 Rubbish and Debris; 4 Decorations; 2 Maintenance; 1 Unsanitary; 1 Fencing; 1 Vehicle Parking; 1 Sports Equipment; 1 Animals and Pets

Architectural Committee

Sutliff noted that from Feb. 8 to March 13, there were three requests as follows: Replace windows: 1 approved; Pergola: 1 approved; Shed: 1 not approved due to height and placement

Pool – Shawna Aldridge, Chair

No report.

Nominating Committee

Sutliff noted that all Board vacancies have now been filled.

Rules Committee

No report.

Communication – Lisa Sutliff, Chair

Sutliff reported that an email was sent out last week. The next email will be sent soon about the Easter Egg Hunt.

Other Business

Tom Fioredolese offered for Mr. Handyman to provide hot dogs, chips, and drinks for the first day of the pool opening this season.

There being no other business, Mayes made a motion, seconded by Quesenberry, to adjourn the meeting. Motion passed and Sutliff adjourned the meeting at 8:32 p.m.