

Fenwick Homeowners Association

16801 Fenwick Blvd. Edmond, OK 73012
(405) 341-1428 fenwickcommunity.org

BOARD OF DIRECTORS

Lisa Sutliff	President, Communication Chair	2025-2027
Russell Quesenberry	Vice President, Maintenance Committee Chair	2023-2025
Shawna Aldridge	Treasurer, Pool Chair	2023-2025
Divya Bhatt	Secretary, Rules/Bylaws Chair	2025-2027
Phillip Nokes	Maintenance Committee	2024-2026
Patrick Fowler	Maintenance Committee	2024-2026
Duane Jones	Nominating Committee Chair	2023-2025
Manumar Rahman		2024-2026
Alex Bales	Maintenance Committee	2025-2027

TO: Residents & Homeowners in all three Fenwick areas

SUBJECT: 2025 ANNUAL MEETING INVITATION AND NOTICE OF ASSESSMENT

Dear Fenwick Residents,

The annual meeting of the Fenwick Homeowners Association (HOA) will be held **Tuesday, November 4, 2025, at 7:00 p.m. at the Fenwick Clubhouse.**

Your presence is requested at this important meeting. It is an opportunity to hear about the HOA's work in the community and common areas and learn how your annual dues are determined. The 2026 Budget is enclosed and posted on the bulletin board at the clubhouse year-round. For a complete breakdown and discussion, please attend the meeting. **In order to facilitate an expeditious check-in, please arrive 10-15 minutes early.** (We'll sweeten the deal with an ice cream social!) Enclosed are a proposed agenda, a sample ballot, an abbreviated 2026 budget and a request for volunteers as we'll have an election for multiple board seats during the meeting.

Your participation in person OR by proxy is crucial as a quorum of 10% of all homeowners (71 homes) is required to conduct business at this meeting. **If you cannot attend, a proxy form is enclosed so you may appoint someone attending to vote for you by proxy.** If you prefer, you may write in "HOA president" and they will serve as your proxy. **(Please drop off your completed proxy form in the Clubhouse mailbox by 5 p.m. the day before the meeting.)** If a quorum is not present, meeting information shall be shared but all business requiring votes will be conducted at a follow-up meeting at 7 p.m. on Nov. 17, 2025, at the Fenwick Clubhouse.

NOTICE OF ASSESSMENT FOR 2026 HOA DUES: \$560

This letter hereby serves as your notice of assessment for 2026 HOA dues. Annual dues for Fenwick HOA shall be \$560 for the period of Jan. 1 to Dec. 31, 2026. Dues should be paid by March 1, 2026. A \$50 late fee shall be assessed if not paid by or before March 1. All accounts not paid in full by that date may be sent to collections. (Homeowners in the two gated areas will have additional amounts due to their respective HOA.)

We look forward to seeing you at the annual meeting. If you have questions or concerns about the meeting or any other community issues, please email fenwickcommunity@gmail.com or call 341-1428 and leave a message.

Respectfully,
Fenwick HOA Board of Directors