

FENWICK HOMEOWNERS ASSOCIATION

16801 FENWICK BLVD
EDMOND, OK 73012

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www.fenwickcommunity.org

BOARD OF DIRECTORS

Lisa Sutliff	President, Communication Chair	2022-2024
Russell Quesenberry	Vice President, Maintenance Committee Chair	2023-2025
Shawna Aldridge	Treasurer, Pool Chair	2023-2025
Heather Mayes	Secretary, Rules/Bylaws Chair	2022-2024*
Phillip Nokes	Maintenance Committee	2024-2027
Patrick Fowler	Maintenance Committee	2024-2027
Duane Jones	Nominating Committee Chair	2023-2025
Manumar Rahman		2024-2027
Vacant		2022-2024

* = Completing vacated term

TO: Residents & Homeowners in all three Fenwick areas

DATE: October 16, 2024

SUBJECT: 2024 Annual Meeting Invitation – NOTICE OF ASSESSMENT

Dear Fenwick Residents,

The annual meeting of the Fenwick Homeowners Association (HOA) will be held **Thursday, November 14, 2024, 7:00 p.m. at the Fenwick Clubhouse.**

Your presence is encouraged at this important meeting. It is an opportunity to hear about the HOA's work in the community and common areas and learn how your annual dues are determined. The 2025 Budget is enclosed and posted on the bulletin board at the clubhouse year-round. For a complete breakdown and discussion, please attend the meeting. **In order to facilitate an expeditious check-in, please arrive 10-15 minutes early.** Enclosed are a proposed agenda, a sample ballot, and community information we hope you'll find valuable.

If you cannot attend this meeting, a proxy form is enclosed so please appoint someone attending to vote for you by proxy. If you prefer, you may leave the designation blank and the HOA president will serve as your proxy. **Please drop off proxy forms in the Clubhouse mailbox by 5 p.m. the day before the meeting.** Your participation in person OR by proxy is crucial as a quorum of 10% of all homeowners (71) is required to conduct business at this meeting. If a quorum is not present, meeting information shall be shared but all business requiring votes will be conducted at a follow-up meeting at 7 p.m. on Nov. 18, 2024, at the Fenwick Clubhouse.

NOTICE OF ASSESSMENT FOR 2025 HOA DUES: \$560

This letter hereby serves as your notice of assessment for 2025 HOA dues. Annual dues for Fenwick HOA shall be \$560 for the period of Jan. 1 to Dec. 31, 2025. Dues should be paid by March 1. A \$50 late fee shall be assessed if not paid by or before March 1. All accounts not paid in full by that date may be sent to collections. (Homeowners in the two gated areas will have additional amounts due to their respective HOA.)

We look forward to seeing you at the annual meeting. If you have questions or concerns about the meeting or any other community issues, please email fenwickcommunity@gmail.com or call 341-1428 and leave a message.

Respectfully,
Fenwick HOA Board of Directors