

# **FENWICK HOA PROXY**

## for the Annual Meeting November 14, 2019

TO: Board of Directors, Fenwick Homeowner's Association (HOA)

FROM: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

(PLEASE PRINT OR TYPE NAME AND ADDRESS ABOVE)

Re: Fenwick Annual HOA Meeting, November 14, 2019

I, or We, hereby appoint \_\_\_\_\_ (name of the person to whom you give permission to vote in your absence goes here – if left blank this Proxy shall be deemed to enlist the Fenwick HOA Board President as your agent in your absence) as my/our agent representing me/us and in my name, place, and stead, to vote as my proxy at the aforementioned meeting, and at any adjournment or adjournments thereof, of the Fenwick Homeowner's Association upon any question which may be brought before such meeting, including the election of directors and discretionary items which may or may not affect the amount of annual dues owed, according to the number of votes I should be entitled to vote if then personally present, with full power to my agent to appoint a substitute in his or her place. This proxy shall remain in full force and effect for the above described meeting as scheduled and any continuation of said meeting, but shall not be effective for any other meeting or purpose and shall automatically lapse and be void three months from the date hereof.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2019

### **OWNER**

### **JOINT OWNER, IF ANY**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

### **NOTE:**

If you are unable to attend the Fenwick Annual Meeting it is important that you fill out this proxy and give it to someone as your agent or put it in the clubhouse mailbox by Nov. 13 at 5 p.m. Your proxy will help meet the quorum required for this Annual Meeting only.

# FENWICK HOMEOWNERS ASSOCIATION (HOA) 2019 Annual Meeting SAMPLE BALLOT

Voting Ballots will be distributed at the meeting.

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## Board Member Nominee(s):

3 seats available for a term of three years each

<input type="checkbox"/>	_____	<input type="checkbox"/>	_____
<input type="checkbox"/>	_____	<input type="checkbox"/>	_____

**(NOMINATIONS FROM THE FLOOR: Must be a candidate willing to serve)**

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### BYLAWS STATE:

- **SECTION 1.** A Board of nine (9) directors shall manage the affairs of the Association, pursuant to the Articles of Incorporation.
- **SECTION 2.** At each annual meeting... the Members shall elect three directors for a term of three years.

### RULES STATE:

- **Section I, para 5. Enforcement:** The Fenwick HOA Board is required to enforce the CC&Rs for both the un-gated area of Fenwick and the Fenwick East Gated area.
- **Board Member Duties:** In an effort to foster a vibrant, responsive and competent homeowners association that will provide a sense of community and responsible leadership, the By-Laws establish specific roles and responsibilities for the officers of the Fenwick HOA.

Every Board member is charged with serving as an officer or chairing a committee. He or she may volunteer or be assigned several tasks required to keep Fenwick operating smoothly on a day to day basis.

While it is a great responsibility to be a Board member, it is NOT a position of power.

Every elected or appointed Board member should attempt to attend all Board meetings.