

**Fenwick HOA Board Meeting Minutes for December 16, 2013**  
**Held at Fenwick Clubhouse, 16801 Fenwick Blvd**

**Board Members in attendance:** Bill Trimble, Jeff Hutson, Jeff Andeel, Brad Hallmark, John Carney, Mark Russell

**Absent:** Caroline Turan, noted at present time 2 vacant seats

**Guests:** Harvey Jones

**Call to order** - President, Bill Trimble at 7:04 p.m. and noted at the present time there are 2 vacant seats on the board.

**Prior Minutes** - Bill Trimble made a motion to approve minutes from the November 18, 2013 meeting, Jeff Andeel seconded the motion, motion was passed to approve the minutes unanimously.

**New Business:**

Bill Trimble made a request to move to new business. Bill opened the floor to Harvey Jones to discuss the opening of one of the board positions. Mr. Jones gave an overview of his professional life and prior homeowner experience. A discussion was held with the board about the board overview and the function of the board. Bill Trimble made a motion to appoint Harvey Jones to the board, John Carney seconded the motion and the motion was passed unanimously. Mr. Jones's term will be through 12/2016, Mr. Jones joined the board at this time. It was noted, an overview would be given by each board member when presenting their items for the benefit of the new member.

A discussion was held regarding the 2014 CCMS contracts (Management Company and Pool). Motion was made by Bill Trimble to approve the Management Company contract, Jeff Andeel seconded the motion and the motion was passed unanimously. Motion was made by Bill Trimble to approve the Pool contract, Jeff Andeel seconded the motion and the motion was passed unanimously.

**CPC** - Jeff Andeel, gave an overview of the CPC process. 3 letters were sent out since the previous meeting. It was noted the Oklahoma City Council was discussing changing the city ordinance for the raising of chickens inside city limits, this issue was discussed by the board, noting no action would take place at the present time.

**Treasurer's Report** - Jeff Hutson gave an overview of the treasurer's position and CCMS. Mr. Hutson presented the following items:

- Noted since the November minutes have been approved, he would proceed with making the appropriate changes to the bank accounts discussed in the November minutes. He just has to have time at work to coordinate the changes.
- October 2013 monthly packet, noted this packet was not presented at the November meeting. Discussed the various reports in this packet in detail.
- Discuss the Accounts Receivable balance related to the Midkiff account. Noted the recent e-mail exchanges from CCMS and the collection attorney. At this time a motion was made by Mr. Hutson to charge off this account, Brad Hallmark seconded the motion, motion was approved unanimously.



- November 2013 monthly packet. Discussed the various reports in this packet in detail.
- The board reviewed the language on the annual statement and made several changes. Noted the changes would include information about the survey the board is wanting to generate. Mr. Hutson noted he would have communication with CCMS regarding these changes.
- Clubhouse and Pool Report was presented.

**Architectural Committee** - Brad Hallmark gave an overview of the Architectural Committee. Noted one application since previous meeting. The one application was Brad's, he did not want to approve his own application, so he requested it be approved by the board. Bill Trimble reviewed and approved the application.

**Neighborhood Webpage** - John Carney gave an overview of this process.

**Maintenance Committee** - Bill Trimble gave an overview of the Maintenance Committee and noted there was no meeting for the month.

**Social Committee** - No presentation

**Nominating Committee** - Mark Russell gave an overview and noted he is still looking to fill the one board position.

Motion was made and seconded to adjourn the meeting at 8:14 pm.