

**Fenwick HOA Board Meeting Minutes for November 18, 2013**  
**Held at Fenwick Clubhouse, 16801 Fenwick Blvd**

**Call to order** by President, Bill Trimble at 7:05 p.m.

**Board Members in attendance:** Bill Trimble, June Aduddell, Jeff Hutson, Jeff Andeel, John Carney, Caroline Turan

**Absent:** Mark Russell, Jim McGoodwin

**Guests:** none

**Actions taken at Meeting:**

- Motion to accept Jeff Hutson and Brad Hallmark to Board made by John and seconded by Bill--**approved**
- Bill noted Jim McGoodwin resigned effectively on Monday, November 18, 2013.
- Bill made the motion to approve October 21<sup>st</sup> minutes. Jeff H. seconded; **approved**
- Bill made the motion to accept November 14<sup>th</sup> Annual minutes. John seconded; **approved**
- Election of officers and committee chairs—
  - President—Jeff H made the motion to accept Bill as President; John seconded—**approved**
  - Vice President—Jeff H made the motion to accept John as Vice President; Brad seconded—**approved**
  - Treasurer/Secretary--Bill made the motion to accept Jeff H as Treasurer/Secretary; John seconded—**approved**
  - Social Committee – Jeff H made the motion to accept Caroline as Social Committee Chair; John seconded--**approved**
  - Nominating Committee—Bill made the motion to accept Mark Russell as Nominating Committee Chair; John seconded—**approved**
  - Architectural Chair—Bill made the motion to accept Brad Hallmark as Architectural Chair; Jeff A seconded—**approved**
  - CPC Committee—Bill made the motion to accept Jeff A as CPC Committee Chair; Jeff H seconded--**approved**
- Vote on revised sign rule as presented at Annual Meeting November 14, 2013—**approved**
- Notice of Assessment to all HOA members to be sent by December 1, 2013.

**Community Preservation Committee:**

Presented by Jeff Andeel

- Six (6) main area letters have been sent out; 5 letters in gated; 0 in FGV
- MT Berry is the new zone delegate for Fenwick Gated

**Treasurer's Report:**

Presented by Jeff Hutson, Treasurer

- Will need new signature cards for the following:
  - Operating expenses—President, Treasurer & CCMS
  - Money Market—President, Treasurer & CCMS
  - Social—President, Treasurer, Social Committee Chair, & CCMS
  - Maintenance Committee—President, Treasurer, Maintenance Committee Chair, & CCMS
  - Reserve—Close the Quail Creek Bank & move to First Fidelity Bank with new signature cards—President, Treasurer & CCMS
- John made the motion to accept these signature card revisions; Bill seconded--**approved**

**CCMS report:**

Presented by Jeff Hutson

- Jeff briefed the profit and loss, balance sheet, deposit detail, check detail, clubhouse expense and income report and the new homeowner's report
- There is one (1) new homeowner:

Haifeng Zhou & Huijie Cao

1313 NW 171st St

**Clubhouse Report/Pool Report:**

- The Clubhouse had nine (9) rentals in October

**Fenwick Maintenance Committee (FMC) Report:**

Presented by Bill Trimble

- New fountain was installed November 16<sup>th</sup>
- New seasonal lights added
- Still working on concrete estimates
- Sprayed for "bugs" in Clubhouse and trees
- Fixed dripping faucet in Clubhouse
- Replaced thermostat in Clubhouse

**Architectural Report:**

- No report

**Neighborhood website:**

Presented by John Carney

- Will add new sign addendum to rule documents effective January 1

**Social Committee Report:**

Presented by Caroline Turan

- Seasonal decoration in storage—will set date for decorating Clubhouse
- Sleigh ride is scheduled for December 14, 7p.m. – 9 p.m.—need volunteers

**Nominating Committee:**

- Need two more nominations to serve on the Board

**New Business:**

- Oversized realtor sign on Fenwick Blvd discussed
- CCMS contract on hold until January

Bill made the motion to adjourn at 8:25 pm; John seconded—**approved**

The next meeting is December 16, 2013 at 7:00 p.m. at the Clubhouse.