

**Fenwick Homeowners Association
Board of Directors Special Meeting Minutes**

Date: October 4, 2024

Location: 17116 Holly Burn Cir.

Directors Present: Lisa Sutliff, Russell Quesenberry, Shawna Aldridge, Heather Mayes, Phillip Nokes, Pat Fowler, Duane Jones

Directors Absent: Mamunur Rahman

Guests: None

President Sutliff called the meeting to order at 7:00 p.m.

OLD BUSINESS:

- a. **2025 Landscaping Contract:** Quesenberry and Fowler led a discussion of the latest updated landscaping contract bids from Lux Lawns, Grooms, and Landscapes USA for calendar year 2025. After discussion, Quesenberry made a motion, seconded by Jones, to approve a 2-year contract for 2025 and 2026 with Landscapes USA for \$118,200 per year with 30 days' notice to cancel. Motion passed. Nokes made a motion, seconded by Quesenberry, that the Board recommend to the budget committee that the difference between the Landscapes USA bid and the proposed budget amount for the landscape contract (\$11,712) be moved to the tree line item in the 2025 budget for necessary tree trimming and removal. Motion passed.
- b. **Erosion North of Saddlecreek Way:** Quesenberry provided an update on the erosion area in the common area north of Saddlecreek Way and options were discussed. He will be gathering bids soon for options.
- c. **Damaged Brick Panels on 164th:** Quesenberry provided an update on discussions with a contractor for fixing or replacing the damaged brick panels. This contractor said he would not be willing to repair the panels, but rather he would have to take down & rebuild with footing at appx \$3,000/panel for single-walled or appx \$4,000/panel for double-walled panels.
- d. **Lights Out at Penn Entrance:** Quesenberry provided an update on discussions with an electrician regarding the lights that are not working on the South side. Various components would need to be replaced, including work on the connection under the road between the North and South side. Quesenberry will be getting a quote for the work.

Other Business

None.

There being no other business, Nokes made a motion, seconded by Mayes, to adjourn the meeting. Motion passed and Sutliff adjourned the meeting at 8:06 p.m.