

Fenwick Homeowners Association Board of Directors Monthly Meeting Minutes

Date: October 16, 2023

Location: Fenwick Clubhouse

Directors Present: Robert Feinberg, Russell Quesenberry, Lisa Sutliff, Phillip Nokes,
Shawna Aldridge, Pat Fowler, Duane Jones

Directors Absent: None

Guests: Mamunur Raman

President Feinberg called the meeting to order at 7:00 p.m.

Prior Meeting Minutes: Nokes made a motion, seconded by Quesenberry, to approve minutes of the Board meeting on Sept. 18, 2023. Motion passed.

OLD BUSINESS: None

NEW BUSINESS: None

REPORTS:

Treasurer's Report – Lisa Sutliff

- Bank account report as of Sept. 30, 2023: Operating accounts: \$83,813. Reserve account: \$199,832. Total Assets: \$283,645.

Maintenance Committee – Russell Quesenberry, Chair

- Clubhouse Repairs: Most of the clubhouse exterior has been painted but repairs are still needed to soffits and trim. Two windows have been ordered. Bids will be requested to repaint the clubhouse interior and replace the carpet.
- Electrical Meter Box at 164th Entrance: A tree grew behind the 164th entrance west wall and damaged the meter box, which provides electricity to the lights and sprinklers on the west entrance. The tree was removed but the box must be moved to a new wall location.
- Erosion in Garden Village field behind home: Quesenberry met with Civil Design & Survey of Oklahoma to begin reviewing options.
- HOA perimeter wall damage from home's backyard tree: Repair is complete on the wall behind Granite Place. The homeowner will be invoiced for the repair.
- Sprinkler issues: Fowler will notify Grooms Irrigation of repairs needed.
- The management company's maintenance staff has evaluated and will soon replace select exterior lights and photocells at the four entrances.

Social Committee – Shawna Aldridge, Member

- Movie in the Park – A good crowd showed up for a showing of Disney's Coco movie on Oct. 13.
- Breakfast with Santa will be held Dec. 9. Volunteers are needed to arrange for food, crafts and décor.
- A committee chair is needed.

Community Preservation Committee

Responsible for rules enforcement and violation letters in the ungated and east Gated HOA areas. 18 Violation letters were mailed since the last meeting: 9 landscaping, 5 vehicle parking, 2 signs, 1 fencing, 1 maintenance.

Architectural Committee – Robert Feinberg, Committee member

4 Architectural Review Board requests have been approved since the last meeting for solar panel installation, paint color, and shed/greenhouse placements. A new chair and committee members will be needed after the annual meeting.

Pool – Shawna Aldridge, Chair

Aldridge is requesting bids to replaster the pool in the spring.

Nominating Committee – Robert Feinberg, Chair

Have two current vacancies and Feinberg announced last month he will not seek re-election when his term ends as he has listed his house for sale. It is recommended that at least one new board member live in the Garden Village area. The terms of Nokes and Fowler are also ending in November this year.

Resident Mamunur Rahman expressed interest in joining the board.

Communication – Lisa Sutliff, Chair

The annual meeting documents will be mailed this week. A newsletter was emailed to residents on Oct. 11 with notice of the movie in the park, annual meeting and need for board member volunteers. Another reminder will be emailed before the annual meeting.

Rules Committee – Robert Feinberg, Chair

No rule changes will be proposed at the annual meeting.

There being no other business, Quesenberry made a motion, seconded by Nokes, to adjourn the meeting. Motion passed and Feinberg adjourned the meeting at 8:13 p.m.

The annual meeting of the membership will be held Thursday, November 9 at 7 p.m. at the Clubhouse. The next regularly scheduled board meeting will be Monday, November 20 at 7 p.m. at the Clubhouse.