

***Fenwick Homeowners Association***  
**Board of Directors Meeting Minutes**  
**Monday, September 15<sup>th</sup>, 2008**

The Board meeting for the Fenwick Homeowners Association was called to order in the Fenwick Clubhouse, located at 16801 Fenwick Boulevard, Edmond, Oklahoma.

**Call to Order** - The meeting convened at 7:00 pm after being called to order by Jim McGoodwin.

Attending Board Members

Jim McGoodwin, Floyd Treiber, Pat Fincher, Aaron Vrbenec, Debi Franklin, David Baker, Mindy Geist and Wes Wheeland.

Absent Members

Leland McCling

Attending Guests

Bonnie King, Pres. FGV

Attending Committee Members

Maintenance Committee; Bill Trimble, Chair; Carl Franklin; Lindsay Coffman

**Approval of Previous Board Minutes**

*Aaron Vrbenec, Secretary*

**MOTION:** Floyd Treiber made a motion to approve the minutes of the August 18<sup>th</sup>, meeting and Wes made a motion to approve the August 28<sup>th</sup> 2008 special session meeting minutes.

**APPROVED:** Debi Franklin seconded this motion. Nays – none; **APPROVED**

**Financial Report**

*Treasurer, Pat Fincher*

Carl Franklin asked about a cash report; Pat will brief during Budget Committee Report later during this meeting.

**Old Business**

- Greenbelt & 168<sup>th</sup> and Thornton – discuss after annual meeting.
- Actions taken by email Aug 19<sup>th</sup>-Sept 14<sup>th</sup>, 2008:
  - ✓ 16808 Halbrooke, 3<sup>rd</sup> draft not sent; visited Sunday, Aug 24<sup>th</sup>, to clearly explain the problem (dilapidated pool, tall weeds in flower beds, pile of lights in front near porch, etc.). Gave them 1 week to clean up. Pool removed, other items also removed; no further complaint yet.
  - ✓ Complaint rec'd Aug 22<sup>nd</sup> re: trash blowing out of recycle bin (piled too high) @ 16913 Gladstone Circle. Debi contacted complainant by phone

- for details; she will advise if the problem continues.
- ✓ Violation of parked cars on streets:
  - Aug 27<sup>th</sup>, 2008 visited 16913 Gladstone Circle, Sec 6, Block 011, Lot 003, Khodadadian.
  - Aug 27<sup>th</sup>, 2008 visited 17117 Gladstone Lane, Sec 6, Block 012, Lot 009, will comply
  - Aug 27<sup>th</sup>, 2008 visited 16912 Gladstone Circle, Sec 6, Block 011, Lot 009; no one home – called and eventually made contact; will comply.
- ✓ Violation – lawn not mowed
  - Sept 10<sup>th</sup>, 2008 visited 17100 Kemble Lane; lawn was mowed by the time of the visit; no further complaint(s) received.
- ✓ Potential violation – complaint received re: brightly painted truck parked in driveway at 1440 NW 168<sup>th</sup> St. Researching C&Rs, etc.

## **Maintenance Committee Report**

*Bill Trimble, FMC*

### ➤ **Pool**

- ✓ No maintenance issues @ the pool this month

### ➤ **Ponds**

- ✓ **(2009)** Get bids for excavating small pond, silt locations and repair pond embankments.

### ➤ **Common Areas:**

- ✓ Gaps in fence along 164<sup>th</sup> street – almost finished
- ✓ Status of Midwest Wrecking removal of debris in upper and lower creek area – rain delay; estimated completion Dec 2008 or Jan 2009.
- ✓ New flower beds in islands @ Fenwick Blvd 168<sup>th</sup> & 167<sup>th</sup> – confirm \$
- ✓ Repair all broken sidewalks on common area – complete; bill paid
- ✓ Pavilion painted; paid
- ✓ Requested invoices be stamped, signed, and a # process applied; assign to a category for improvement in payment process.
- ✓ FGV input to FMC requested; FMC meetings are open; Action for FMC to e-mail meeting minutes to both gated areas.
- ✓ Next clean up days are Sept 20<sup>th</sup> and Sept 27<sup>th</sup> 2008.
- ✓ Complaint rec'd requesting we inspect the slide @ the playground to see if it was installed properly. FMC suggested the playground area needs some mulch added. Carl offered to haul in mulch to save delivery fee of \$150 per load and possible damage to sprinkler system by heavier trucks; estimated cost \$500, estimated completion 2 weeks.
- ✓ Need to install sign(s) @ pavilion 'no skateboarding'
- ✓ Mowing lot @ Penn and 169<sup>th</sup> by fire dept being investigated.

## **By-Laws Committee Report**

*Pat Fincher*

Vote on final draft of proposed HOA rules.

Debi made a motion to accept the revised rules, Jim 2<sup>nd</sup>, no nays APPROVED

## **Budget Committee Report**

*Pat Fincher*

Adopt 2009 Fenwick Budget and Discretionary Items

- Minimal revisions to be made; vote by e-mail then mail for annual meeting.
- Final approved documents will be mailed and made available on website.

## **Pool Report**

*Jim McGoodwin*

- Tom Keller's report for the 2008 season was distributed to the Board by e-mail and is attached to these minutes. Summary of the report:
  - ✓ Equipment is in good condition for 2009
  - ✓ Pool passes – no suggestions for improvement except to pay someone to check the passes full time
  - ✓ Water quality was improved this year; water chemistry stayed consistent
  - ✓ Personnel issues were challenging; tough to find a responsible adult to be in charge of a pool
  - ✓ They expect an increase of 6.2% in 2009; they are reducing the number of pools they manage in 2009 and there are 7 more pool days in the 2009 season.
- Public bathing license due - paid

## **New Business:**

- Fenwick HOA annual meeting countdown and deadlines
  - ✓ Reviewed and approved annual meeting letter and proxy ballot
  - ✓ Everything was approved for the mailing due out Sept 27<sup>th</sup>; minor revisions to be made; vote by e-mail on final.

## **Adjournment**

- The meeting was adjourned at ~9:00 p.m.

## **Next Meeting**

- The next meeting for the Fenwick HOA Board of Directors is scheduled for Monday, October 20<sup>th</sup>, 2008