

Fenwick HOA Board Meeting Minutes for February 18th, 2013
Held at Fenwick Clubhouse, 16801 Fenwick Blvd

Call to order by President, Bill Trimble at 7:00 p.m.

Board Members in attendance: Bill Trimble, Jeff Andeel, Jeff Hutson, Dr. Zahid Cheema

Absent: John Carney, June Aduddell, Jim McGoodwin, Mark Russell and Jen Sokolosky

Guests: Robert Ballard, as well as: Carl & Debi Franklin, CCMS

Actions taken at Meeting:

- Approval of minutes from previous meeting(s): Since there were not enough Board members present to meet the quorum requirement, the minutes from January's Board meeting were not voted on for approval.

Old Business:

- Suggestions for catch and release signs for the pond area – on hold to vote at next meeting if a quorum is present.
- Ponds Rx scheduled to measure depth of main central pond \$330 (previously approved) is scheduled for Friday, Feb 22nd, weather permitting.
- Ponds Rx ordered and scheduled new fish stocking of main central pond in February or March as fish age and become available (weather is also a factor). They will contact Bill Trimble when they come out to deliver the fish.

Community Preservation Committee:

Presented by Jeff Andeel

- Since the last Board meeting on Jan 21st, CPC has sent 16 letters for Fenwick Gated and 8 for Fenwick main.
- The ability to submit complaints anonymously on the website is in work. Jeff A. provided the info to John Carney.
- There were two \$100 fines levied for lawn and flower bed violations. Discussion re: possibly rescinding one of the fines due to homeowner has had problems with his mail being returned because he is out of town so much. The problem has been fixed. It was agreed to put it on hold and add to watch list for now. This homeowner's yard has been a problem for multiple years (not just recently). No contact has been made yet by the other homeowner who was fined.
- It was requested Debi (CCMS) put out a community e-mail blast specifically focusing on lawn maintenance and how it is a continuous year-round process and responsibility. Debi stated she would draft something up and run it by Jeff Andeel for approval prior to sending it out to the community.

Treasurer's Report:

Presented by Carl Franklin, CCMS

- The monthly statement was presented & reviewed by the Board
- Jeff stated he will begin forming the audit committee soon by checking schedules and scheduling meetings, contacting possible replacement members, etc. Jeff also requested Rob Ballard chair this committee and Rob accepted.
- Jeff Hutson requested CCMS look into the requirement of sending 1099's for homeowners who negotiate a payoff of their delinquent dues (i.e., report any dues written off as income). Debi stated there are currently no situations like that in the main area, however FGV has recently agreed to write off approximately \$300-400 in dues for one account and this will be mentioned to the FGV Treasurer.

CCMS report:

Presented by Carl and Debi Franklin

- Carl briefed the profit and loss, balance sheet, deposit detail, check detail, clubhouse expense and income report and the new homeowner's report
- Debi briefed the violation report and delinquency report.
- The three new homeowners are:

Ted & Terry Wright	16608 Farmington Way
Amos & Rosie Ayitey	1617 NW 171 st St.
Martin & Melinda Crawford	16509 Tonka Trail

Clubhouse Report/Pool Report

- The Clubhouse had four (4) rentals in January.

Fenwick Maintenance Committee (FMC) Report:

Bill Trimble, Chair

Meeting held on February 4th, 2013. In attendance were: Bill Trimble, Carl Franklin, Lindsay Coffman, & Dale Swanson.

- Water drainage problem from 164th Street runoff
 - Moving the water mains at Penn and 164th intersection, the intersection will be widened first. We estimate summer 2013 for progress on street widening to really begin
 - *No change*
- Bridge replacement – on hold. *No change*
- Steel ramps over drain flumes on south side of creek east of the dam. Need to schedule welding time. *No change*.
- Additional tree trimming on south walk path. *Update:* FMC agrees to start Bowman Brothers on trimming along asphalt trail and north pond areas. Carl will coordinate with Bowman Brothers. FMC feels that a letter about unauthorized tree cutting in the wetlands needs to be sent out to homeowners along common areas.
 - FMC to work on tree trimming tentatively scheduled for March 16th
- Trash corral needs hinge work and cleanup. Bill will check on stain. Carl will schedule bollard work.
- Sidewalk repairs need estimating and planning.
 - *Update:* Work completed and contractor paid
- Weed control and grass recovery plan—to be done in spring months for additional seeding. Carl will investigate water tap install for west pond area watering. To be scheduled in April. *No change*.
- Fish re-stocking plan and research
 - *Update:* Bill has ordered fish and they will be delivered in February or March depending on the age of fish and weather.
- Sod for new access bridge south and east of dam—Bill to contact a sod contractor for estimating and planning sod for bridge and drain tube protection. Bill has been unable to get the recommended vendor to quote this work. Weather is now too cool to lay sod so we will wait until spring. This project is covered in "Jute" which will hold the soil until that time. *No change*.
- Sidewalk drop off danger along 169th at inlet mouth of west pond—Bill to contact contractor for estimating and planning. Bowman is the only contractor to respond and will work with us for solution.
 - *Update:* Scheduled for April
- Tree planting locations need to be planned—hold for sewer project; *no change*

- Estimating of fountain for west pond for Board consideration—possible to group with Ponds Rx “water aeration” presentation. Aerators installed; hold for funds available for fountain in 2013; *no change*.
- Pond depth measurements—initial cost will be \$330 and follow up will be similarly priced, if needed. Ponds Rx proposes periodic measures while in pond for maintenance for indication of silt filling. Any indication would be cause to conduct complete measure.
 - Scheduled for Feb 22nd, 2013
- Dig out shade grass sodding of area by pool gate—Bill to contact a sod contractor for estimating and planning.
 - *Update*: Bowman to work with us for completion. Scheduled in April.
- Repair of loose pool handrails needs to be planned and completed—Carl will plan and work for repairs to be complete by pool opening in 2013.
 - *Update*: FMC to work as weather permits
- Irrigation repairs needed along Western where street widening project has damaged it considerable. Carl has capped much of it so that the flowerbeds could be watered
 - *Update*: Work on as time permits through winter. FMC considering not repairing this area outside Fenwick. Board opinion requested; need a quorum to vote.
- Dig out and sodding of FGV drain flume—to be scheduled on a future workday.
 - *Update*: Schedule in March or April so sod will grow quickly & hold dirt. *No change*
- Painting of clubhouse bathroom, hall, trim and walls—to be scheduled for future workday.
 - *Update*: FMC worked Feb 9th and 10th – filling holes, painting, added a corner protector in the hallway, re-stained wood work in restrooms, replaced rubber baseboards.
 - *Update*: FMC to add rubber bumpers to chair carts
- Weeds in spillway need to be removed and concrete sealed. Bill suggested a product from Dolese that FMC will look into for repairs.
 - *Update*: Schedule when weather permits dry & chemical killing of weeds (above 60 degrees & sunny)
- Handle on the back door of the clubhouse will need to be replaced. It works only partially and has become difficult to use.
 - *Update*: replaced
- Check cost effective ideas for entrance lights at VGD entrance at 164th St.
 - *Update*: FMC working on a plan
- Conduit anchors pulling out on entry lights
 - *Update*: FMC working on a plan
- Water leak on irrigation at Fenwick main entrance (NW 164th & Fenwick Blvd)
 - *Update*: Carl dug out and found leaking valve and replaced it – done.

FMC New Business:

- Lawn scope for landscaping bids is in work – careful to compare ‘apples to apples’
- Need a fix for water control in men’s shower

Architectural Report:

Jim McGoodwin, Chair

- In Jim’s absence, Debi reported 2 applications received
 - In ground free-form fiberglass pool at 17112 Holly Burn Circle
 - Sidewalk tiles at 17224 Saddlecreek Way
 - Questions arose about this application; gave Bill Trimble a copy to review and contact Jim Mcgoodwin later.

Social Committee Report:

Jen Sokolosky, Chair

- No report

Website:

John Carney—no report

New Business:

- Bill opened the floor for guests to address the Board. There were no inquiries or comments from guests in attendance.

Bill requested the meeting adjourn at 7:45 pm and there were no objections.

The next meeting is March 18th, 2013 at 7:00 p.m.